

MINUTES
Urban Renewal Agency of the
City of Mountain Home
Monthly Business Meeting held on
January 21, 2020 at 6:00PM
Meeting was held at the Economic Development Office

Meeting was called to order at 6:00 PM by Commissioner Matt Bundy. Commissioners Randy Valley, Hampton Wright, and Skylar Jett were present and quorum was established. Commissioner Alan Bermensolo was out of town.

Guests: Mayor Rich Sykes
 Courtney Lewis
 David Rudeen

Approve Minutes: Commissioner Valley made a motion to approve minutes from December 16 meeting. Commissioner Wright seconded. All commissioners vote “ey”. Motion passes.

Treasurer’s Report:

Cash in First Interstate Bank Checking at 12/31/2019	38,348.25
Add: 1/7/2020 Rent – Stage Stores	5,189.81
Add: 1/13/2020 Rent – HUB Properties	<u>1,200.00</u>
Subtotal Balance before bills	<u>44,818.06</u>
Bills to Pay	
City of Mountain Home (paid earlier, needs approved-due date 1/20/20)	75.40
E. Ron Swearingen	900.00
Elam & Burke	220.00
Green Rose Property Management	128.00
Miracle and Associates	400.00
Rogena Breaux	125.00
Harris and Company Audit Progress Billing	<u>2,300.00</u>
Total Bills to Pay via Enclosed Checks	<u>4,148.40</u>
Intermountain Gas (Due 12/31/19-deducted 1/2/20)	146.79
Idaho Power (Due 12/31/19-deducted 1/2/20)	87.07
Republic Services (Due 12/20/19)	<u>40.97</u>
Total Bills to Approve Paid via Bill Pay	<u>274.83</u>
Balance After Bills Approved	<u>40,394.83</u>

Final payment for Phase 1 Downtown Project will be billed by Nina at City Hall once final bill is received by them from GUHO.

Commissioner Valley makes a motion to pay the bills as stated. Commissioner Jett seconded. All commissioners vote “ey”. Motion passes.

Election of Officers: Officers to include Chairman, Secretary, and Treasurer. Commissioner Bundy makes a motion that Commissioner Valley be appointed the Chairman of the Urban Renewal Agency of the City of Mountain Home. Commissioner Jett seconds. All commissioners vote “ey”. Motion passes. Commissioner Bundy makes a motion that Commissioner Bermensolo be instated as the Treasurer of the Urban Renewal Agency of the City of Mountain Home. Commissioner Valley seconds. All commissioners vote “ey”. Motion passes. Commissioner Valley makes a motion for Commissioner Bundy to be the Secretary of the Urban Renewal Agency of the City of Mountain Home. Commissioner Jett seconds. All commissioners vote “ey”. Motion passes.

Downtown Master Plan Project: Phase 1 is almost done. Landscape will be finished when the weather cooperates. Mid to late March to plant trees. Also working on the garden beds and flowerpots. In preconstruction with GUHO for Phase 2. They were the only respondents to the RFQ. The engineers will give the city the plans by January 31 and by mid-February there will be the first draft of the budget and will start the bidding process at that point once the city approves everything. Because there is a grant, there will be a specific process. Closing bid and max price will be in by mid-March. Hoping construction will be no later than mid-May and guaranteeing that by Air Force Appreciation Day everything will be cleaned up and ready. Community Meeting will be on January 28 at 6:00PM at the Calvary Chapel. Businesses on Main Street are positive and business has turned upwards and are they happy with the results after the construction.

Hub Plaza Project: Last Friday the Land Group, David Rudeen, and BC Engineers met at the site with the contractor and did a final punch list for outstanding items. Things of note are the cable structure above the plaza with no lights specified or put in. Those are getting put into place. The big missing part is the big net that goes up to the slide. The company is out of Canada and has been paid but has not supplied the net. The project can be opened for use without the net if barriers are put in place to keep people from utilizing the slide. Courtney will contact the city attorney to find out if the URA can turn the Plaza over to the City before the net is installed. Looks like water has been run to project. Site is not striped yet and handicap was in the wrong spot. Mr. Rudeen will submit final bill when complete. URA will deed to the city when complete. Would like to have grand opening/ribbon cutting ceremony.

Courtney Lewis met with the Arts Council and had a list of questions.

1. When will it come to us. It is in the works.
2. Shade sails. No.
3. Tables and chairs/picnic tables. John has it but does not want to put it out yet. Would like quantities.
4. String lights. Yes and they will be put in.
5. Ribbon cutting. URA or the City? Maybe bring in a band and have an actual event. Have a ribbon cutting and bigger event when the weather is better.

Commissioner Jett volunteered to help with opening event.

Hub, Bealls, Workshop, RFP: Commissioners discussed stepping back from the Hub building for a few months and also see where Bealls building goes. Wait for an interest and press forward at that time with RFP. Commissioner Bundy motions to table RFP for time being. Commissioner Wright seconds. All commissioners vote “ey.” Motion passes.

No business from the floor.

Next URA Meeting to be held February 18 at 6:00PM.

Commissioner Bundy motions to adjourn the meeting at 6:40PM. Commissioner Jett seconds. Meeting adjourned.

Signed _____ Date _____

/s/Randy Valley Chairman

Attest:/s/Matt Bundy Secretary