

MINUTES OF THE REGULAR MEETING OF THE  
 COUNCIL OF THE CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO,  
 HELD ON MARCH 27<sup>th</sup>, 2023, AT 6:00 P.M.  
 AT MOUNTAIN HOME CITY HALL CHAMBERS  
 MOUNTAIN HOME, IDAHO

- 21753 CALL MEETING TO ORDER/ESTABLISH A QUORUM
- 21753 DEPARTMENT HEAD COMMENTS/REPORTS
- 21753 PRESENTATION  
 1. Presentation of FY22 Audit-Harris & Co.
- 21753 CONFLICT OF INTEREST DECLARATION  
 Has any Council Member received information pertaining to or otherwise had any contact with any person regarding any items on this City Council agenda? If so, please set forth the nature of the contact
- 21753 CONSENT AGENDA - All matters listed within this Consent Agenda section require formal Council action, but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motion a Council member or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda. ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.
- A. Approval acceptance of minutes  
 Planning & Zoning Commission - February 6, 2023  
 City Council - March 13, 2023
  - B. Bills - 3/14/23 to 3/27/23 in the Amount of \$501,910.70
  - C. Treasurer's report for the period ending 2/28/23
  - D. Approve Grant Application 2022/23-026 request to allow the Parks Department to apply for the AARP Community Challenge Grant Program grant and authorize the Grant Administrator to complete all grant documents and the Mayor and City Clerk to sign all required documents.
  - E. Approve the partnership agreement between Mountain Home AFB and the City of Mountain Home and authorize the Mayor to sign all required documents.
  - F. Approve Consolidated Enterprises, LLC request to sublease land located at 1205 Highway 20. **(Pulled from Consent Agenda and placed under New Business)**
- 21754 NEW BUSINESS
- 1) Items Removed from Consent Agenda Section.
  - 2) **Action Item:** Discussion to amend City ordinance regarding regular City Council meeting day and time.
  - 3) **Action Item:** Discussion/Decision to amend the personnel policy Employee residence for Sworn Officer.
- 21755 ORDINANCES
- 1) Action Item: Ordinance #1769 Amending Mountain Home City Code by the addition of New Title 6, Chapter 3, Section 8 of Mountain Home City Code.
  - 2) Action Item: Ordinance #1770 Amending Mountain Home City Code by the addition of a New Title 5, Chapter 1, Section 14 of Mountain Home City Code.
- 21756 RECOGNIZING PERSONS IN THE AUDIENCE
- 21756 FINAL COMMENTS
- 21756 ADJOURN
- Council Minutes - March 27, 2023

MINUTES OF THE REGULAR MEETING OF THE  
COUNCIL OF THE CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO,  
HELD ON MARCH 27<sup>th</sup>, 2023, AT 6:00 P.M.

The Council of the City of Mountain Home, Elmore County, Idaho, met at the Mountain Home City Hall Chambers, 160 South 3<sup>rd</sup> East, Mountain Home, Idaho on March 27<sup>th</sup>, 2023. A quorum was established with, Councilwoman Garvey, Councilman Green, Councilman McCain, Councilman Brennan and Mayor Sykes being present.

PRESENTATION

1) Presentation of FY22 Audit - Harris & Co.

Josh Tyree from Harris & Co. was present and went over the FY22 audit for the City of Mountain Home.

DEPARTMENT HEAD COMMENTS/REPORTS

• Shasta Hochstrasser, Library Director said the library will be celebrating Drop Everything and Read week and shared her plan for April programming.

• Jon Thompson, Police Chief said all of the cars the department purchased are here now. He said this Saturday will be the first Shop with a Cop event for the year at Briesta.

• Kane Scott, Street Foreman said they are getting tools and equipment ready for asphalt patching and working on the Fire Department parking lot when weather allows.

• Betsy Hiddleston, Communications Assistant said April is the month of the military child and the city will participate in Purple Up Day. She said May 13<sup>th</sup> the airport will be hosting a Fly-in open house for the airport.

• Mark Moore, Fire Chief said they are looking for new firefighters for the department. He said Jon Harwood, the new full-time firefighter has started in his position.

• Rich Urquidi, Director of Public Works said a pump test for well #17 will be tomorrow.

• Tiffany Belt, City Clerk said she has reached out to other cities for their application process and will start refining Mountain Home's process, she said she will meet with Chris Curtis tomorrow to work on implementing the applications on the OpenGov software. She said the pool scored really well on the request for additional funds and the advertisement for bids will appear in the paper this week.

• Paula Szafranski, City Treasurer said the budget worksheets have gone out to department heads and are due back April 21<sup>st</sup> along with their projected cash carryover.

CONFLICT OF INTEREST DECLARATION

Councilman Brennan said he received correspondence from a citizen stating pickleball could be an annoyance to nearby residents with a lot of cities choosing to restrict the times that pickleball may be played in areas with nearby residential.

CONSENT AGENDA

All matters listed within this Consent Agenda section require formal Council action, but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may  
Council Minutes - March 27, 2023

be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motion a Councilmember or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda. ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.

- A. Approval acceptance of Minutes  
Planning & Zoning Commission - February 6, 2023  
City Council - March 13, 2023
- B. Bills - 3/14/23 to 3/27/23 in the Amount of \$501,910.70
- C. Treasurer's Report - for the Period Ending 2/28/23
- D. Approve Grant Application 2022/23-026 request to allow the Parks Department to apply for the AARP Community Challenge Grant Program grant and authorize the Grant Administrator to complete all grant documents and the mayor and City Clerk to sign all required documents.
- E. Approve the partnership agreement between Mountain Home AFB and the City of Mountain Home and authorize the Mayor to sign all required documents.
- F. Approve Consolidated Enterprises, LLC request to sublease land located at 1205 Highway 20. **(Pulled from Consent Agenda and placed under New Business)**

Councilwoman Garvey asked to have Item F removed from the Consent Agenda and placed under New Business.

Councilman Brennan made a motion to approve the consent agenda as printed pulling Item F to be placed under New Business. Councilman Green seconded the motion.

The following vote was recorded:

Councilman Green	AYE
Councilman McCain	AYE
Councilman Brennan	AYE
Councilwoman Garvey	AYE

The vote being unanimous, the motion was carried and so ordered.

#### NEW BUSINESS

##### 1) Items Removed from Consent Agenda Section. ACTION ITEM.

Item F: Approve Consolidated Enterprises, LLC request to sublease land located at 1205 Highway 20.

Councilwoman Garvey said she would like to request a copy of the lease agreement just to make sure the lease is not detrimental to the City.

City Attorney, Paul Fitzer said he would like to make sure whatever requirements made of the lessee are also carried over by the sublessee.

The Council discussed what they would like to see from the lessee before approving the request to sublease the land at 1205 Highway 20.

Councilwoman Garvey made a motion to table the sublessee agreement with Consolidated Enterprises, LLC to sublease the land located at 1205 Highway 20 until clarification could come from the lessee of the property. Councilman McCain seconded the motion.

The following vote was recorded:

Councilman Green	AYE
Councilwoman Garvey	AYE
Councilman McCain	AYE
Councilman Brennan	AYE

The vote being unanimous, the motion was carried and so ordered.

2) Action Item: Discussion to amend City ordinance regarding regular City Council meeting day.

Tiffany Belt, City Clerk said she thought it would be advantageous to the council to have more weekdays to enquire about items in the Council packets before the meeting is held. She said the ordinance would need to be amended if there was a change.

The Council discussed meeting days and times that may be better suited for everyone, including more convenience for the citizens.

Councilwoman Garvey made a motion to move the City Council meetings to Tuesdays at 5:00 p.m. Councilman Green seconded the amended motion.

Councilman Brennan said he didn't feel moving the meetings to Tuesday at 5:00 p.m. would be more convenient to the citizens of Mountain Home.

The following vote was recorded:

Councilman Green	AYE
Councilman McCain	AYE
Councilman Brennan	NAY
Councilwoman Garvey	AYE

The majority of the vote being in favor, the motion was carried and so ordered.

Paul Fitzer, City Attorney said it would be brought back to the council as an ordinance to amend the times.

3)Action Item: Discussion/Decision to amend the personnel policy employee residence for Sworn Officer.

Chief Thompson came forward and addressed the Council about changing the personnel policy so sworn officers do not need to live as close as the city currently requires.

The Council discussed the possibility of changing the residence requirement for sworn officers.

Councilwoman Garvey made a motion to approve amending the personnel policy for the employee residence of sworn officers. Councilman McCain seconded the motion.

The following vote was recorded:

Councilman Green	AYE
Councilwoman Garvey	AYE
Councilman McCain	AYE
Councilman Brennan	AYE

The vote being unanimous, the motion was carried and so ordered.

#### ORDINANCES

1)Ordinance #1769 Amending Mountain Home City Code by the addition of a New Title 6, Chapter 3, Section 8 of Mountain Home City Code.

Councilwoman Garvey made a motion to suspend the three reading rule and read the Ordinance by title only for its one and only reading tonight. Councilman Green seconded the motion.

The following vote was recorded:

Councilman Green	AYE
Councilman Brennan	AYE
Councilwoman Garvey	AYE
Councilman McCain	AYE

The vote being unanimous, the motion was carried and so ordered.

The City Clerk read the Ordinance for its first and final reading by Title Only.

Mayor Sykes asked, "Does the Council wish this Ordinance to pass."

The following vote was recorded:

Councilman Stokes	AYE
Councilman Brennan	AYE
Councilwoman Garvey	AYE
Councilman McCain	AYE

The vote being unanimous, the motion was so ordered and given #1769.

2) Ordinance #1770 Amending Mountain Home City Code by the addition of a New Title 5, Chapter 1, Section 14 of Mountain Home City Code.

Councilman Green made a motion to suspend the three reading rule and read the Ordinance by title only for its one and only reading tonight. Councilwoman Garvey seconded the motion.

The following vote was recorded:

Councilman Green	AYE
Councilman Brennan	AYE
Councilwoman Garvey	AYE
Councilman McCain	AYE

The vote being unanimous, the motion was carried and so ordered.

Councilman Brennan said he would like to see added through interlineation providing an effective date of July 1<sup>st</sup>, 2023.

Councilman Green amended his motion to add through interlineation the effective date of July 1<sup>st</sup>, 2023. Councilwoman Garvey seconded the amended motion.

The City Clerk read the Ordinance for its first and final reading by Title Only.

Mayor Sykes asked, "Does the Council wish this Ordinance to pass."

The following vote was recorded:

Councilman Stokes	AYE
Councilman Brennan	AYE
Councilwoman Garvey	AYE
Councilman McCain	AYE

The vote being unanimous, the motion was so ordered and given #1770.

#### RECOGNIZING PERSONS IN THE AUDIENCE

- No one came forward to speak at this time.

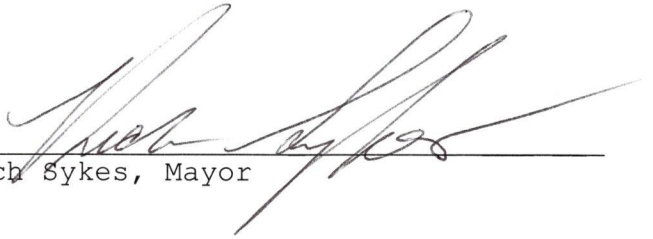
#### FINAL COMMENTS

- There were no final comments at this time.

#### ADJOURN

There being no further business to come before the Council, the meeting was adjourned at 7:19 P.M. by orders from Mayor Sykes.

Council Minutes - March 27, 2023

  
Rich Sykes, Mayor

ATTEST:   
Tiffany Belt, City Clerk

