

MINUTES OF THE REGULAR MEETING OF THE
COUNCIL OF THE CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO,
HELD ON FEBRUARY 12th, 2018, AT 6:00 P.M.
AT MOUNTAIN HOME CITY HALL CHAMBERS
MOUNTAIN HOME, IDAHO

20198 CALL MEETING TO ORDER/ESTABLISH A QUORUM

20198 RECOGNIZING PERSONS IN THE AUDIENCE

20198 CONSENT AGENDA - All matters listed within this Consent Agenda section require formal Council action, but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motion a Council member or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda.

A. APPROVAL OF MINUTES

Airport Committee - January 16, 2018
Planning & Zoning Commission - January 16, 2018
Parks & Recreation Committee - January 17, 2018
City Council - January 22, 2018

B. BILLS - 1/30/18 to 2/22/18 in the Amount of \$367,124.58

C. PAY ROLL - 12/22/17 to 1/21/18 in the Amount of \$540,673.67

D. APPROVE AIRPORT COMMITTEE RECOMMENDATION to move forward with JUB Engineers as the Airport Engineer

E. APPROVE ASSIGNMENT OF AIRPORT HANGAR LAND LEASE from Daniel Saylor to Andrew Isaac

F. APPROVE ANNUAL LOAN RENEWAL DOCUMENTS for the F-111A Static Display Aircraft located in Carl Miller Park and Authorize the Mayor to sign

G. APPROVE REQUEST TO PROCEED with lease purchase of (3) trucks from Mountain Home Auto Ranch for the Parks Department with lease paperwork to be brought back to future meeting for approval

H. APPROVE REQUEST TO BEGIN construction of a training facility for the Police Department to begin with the installation of a concrete slab and 40' x 50' metal building in the amount of \$49,349.62 to be paid for from the Police Development Fund

I. APPROVE REQUEST TO EXPAND training facility for the Fire Department in the amount of \$69,807.52 from the Fire Development Fund

J. APPROVE REQUEST TO LEASE (2) Self-Check machines for the Library

K. APPROVE APPLICATION FOR LAND RENEWAL FOR WATER TANK #3 with the BLM and Authorize the Mayor to sign

L. AWARD BID FOR GOLF COURSE SPRINKLER REPLACEMENT PROJECT materials only to Ferguson Waterworks in the amount of \$198,999.57 with lease paperwork to be brought back to Council for approval at a later meeting

M. APPROVE SUPPLEMENTAL AGREEMENT No. 1 with the United States Air Force extending the lease for the Rail Spur to December 31, 2019, setting the new annual lease amount at \$1,564.00 and Authorize the Mayor to sign

N. APPROVE GRANT APPLICATION APPROVAL REQUEST #2017/18-008 for the 2018 Idaho Power Professional Development Grant in the amount of \$575.00

O. APPROVE GRANT APPLICATION APPROVAL REQUEST #2017/18-009 for the 2018 Idaho Power Professional Development Grant in the amount of \$750.00 with a \$1,050.00 city cash match

P. APPROVE AND ADOPT UPDATED 2018 - 2028 (CIP) Capital Improvement Plan

Q. PASS RESOLUTION #2-18 - Approving the Loan Offer, Acceptance and Agreement for Drinking Water Treatment, Design and Construction with the State of Idaho Department of Environmental Quality for Additional Water Storage and to Connect Storage

- to the City's Existing Water System and Authorizing the Mayor and City Clerk to sign
- R. PASS RESOLUTION #3-18 - Approving Lease Agreement with Elmore Sportsman Association Incorporated and Authorizing the Mayor and City Clerk to sign
 - S. PASS RESOLUTION #4-18 - Supporting an Amendment to the Idaho State Constitution to Provide Equal Rights for Crime Victims commonly known as Marsy's Law
 - T. PASS RESOLUTION #5-18 - Approving the Agreement establishing the Idaho Unified Certification Program for the Disadvantaged Business Enterprise Program with the Office of Civil Right of the Idaho Transportation Department and Authorizing the Mayor and City Clerk to sign
 - U. PASS RESOLUTION #6-18 - Authorizing the Execution and Delivery of a Governmental Equipment Lease-Purchase Agreement with Caterpillar Financial Services Corporation for a 140M3 Caterpillar Motor Grader for the Street Department and Authorizing the Mayor and City Clerk to sign

- 20199 OLD BUSINESS
 - Discussion/Decision on proposed Economic Development Ordinance
- 20199 NEW BUSINESS
 - Items Removed From Consent Agenda
 - Discussion/Decision on lowering the EDU Fees required for an RV Park
- 20200 ORDINANCES
 - Ordinance - Updating various sections changing Board to Committee (2nd Reading by Title Only)
- 20201 FINAL COMMENTS
- 20202 EXECUTIVE SESSION - Pursuant to Idaho code Section 74-206(1)(f) - Conferring with Legal Counsel for the public agency to discuss pending or imminently likely litigation
- 20203 ADJOURN

MINUTES OF THE REGULAR MEETING OF THE
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The Council of the City of Mountain Home, Elmore County, Idaho, met at the Mountain Home City Hall Chambers, 160 South 3rd East, Mountain Home, Idaho on February 12th, 2018. A quorum was established with Councilman Bryant, Councilman Brennan, Councilman Bundy, Councilman Schipani and Mayor Sykes being present at 6:00 P.M.

RECOGNIZING PERSONS IN THE AUDIENCE

Boy Scout members from Troop #102 and #56 were present to observe the meeting.

CONSENT AGENDA

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• Councilman Schipani asked if the Sportsman Lease in letter R was still in the proposed location at Public Works.

Rich Urquidi, Director of Public Works said that it is and right now they will just be using a portion of the building so that they can get classes started.

Councilman Bundy asked if the Elmore Sportsman Association would now be able to start applying for grants since the lease was finalized.

Rich said he thought so but the main goal was just to be able to start classes right now.

Mayor Sykes asked Willy Heckathorne from the Sportsman Association if they would prefer to be out toward Optimist Park or would they like to keep the current location since it was close to the High School.

Willy Heckathorne said staying closer to the High school would be ideal.

Councilman Schipani made a motion to approve the Consent Agenda as printed. Councilman Bryant seconded the motion.

The following vote was recorded:

Councilman Bundy	AYE
Councilman Bryant	AYE
Councilman Schipani	AYE
Councilman Brennan	AYE

The vote being unanimous, the motion was carried and so ordered.

OLD BUSINESS

Discussion/Decision on proposed Economic Development Ordinance

There was a discussion on the proposed Economic Development Ordinance and possible changes that could be made to it.

Courtney Lewis, Economic Development Director said she has been working with Geoff Schroeder to try to rewrite the Economic Development Ordinance because she feels the current one is too restrictive. She said if they could work on the number of employees required for a new business to get incentives from the City it would possibly attract more businesses to Mountain Home. She and Geoff also advised Council on a number of other items they suggested needed to be changed.

It was decided Courtney would make the changes discussed and would bring the ordinance back to the Council for approval.

NEW BUSINESS

Items Removed from Consent Agenda Section

There were no items removed from the Consent Agenda to be discussed at this meeting.

Discussion/Decision on lowering the EDU Fees required for an RV Park

Mike McCain, Building Official said he and the Director of Public Works, Rich Urquidi spoke with the Mountain Home RV Park and they would like to increase the park by seventy-eight spaces. When they started looking at the cost they discovered they are charging .25 an EDU for each hotel and motel room and they are charging .50 an EDU for the spaces in an RV Park. They believe they should be the same.

Councilman Schipani asked if it would be a separate meter for watering grass.

Mike said that it would be a separate meter and billed as a full EDU.

Councilman Brennan asked if Mountain Home RV Park was asking for this or if it was something the City decided to do.

Mike said they had asked to have fees reduced at the park and when they started looking into it they realized they were being charged at a higher rate than hotels and motels.

Councilman Bundy asked if this was reflective of the cost the City incurs.

Rich Urquidi, Director of Public Works said in his mind it is fair for the City and the park.

Councilman Schipani asked how we would know they didn't have full time residents living there.

Mike said they are not allowed to have full time residents and they are aware of that but anytime someone stays longer than six months they would be charged a full EDU.

Mayor Sykes asked how that would be enforced.

Mike said he and Code Enforcer, Hank Patrick are always out in the community and could check up on it and it would also be up to the park to let the City know of any changes.

Councilman Bundy made a motion to approve lowering the EDU Fees required for an RV Park. Councilman Bryant seconded the motion.

The following vote was recorded:

Councilman Bryant	AYE
Councilman Brennan	AYE
Councilman Bundy	AYE
Councilman Schipani	AYE

The vote being unanimous, the motion was carried and so ordered.

Mike advised he would bring back an ordinance with the changes for approval.

ORDINANCE

Ordinance - Updating various sections changing Board to Committee (2nd Reading by Title Only)

The City Clerk read the Ordinance for its second reading by Title Only.

Mayor Sykes asked, "Does this Ordinance pass its second reading by Title Only."

The following vote was recorded:

Councilman Bryant	AYE
Councilman Schipani	AYE
Councilman Bundy	AYE
Councilman Brennan	AYE

The vote being unanimous, the motion was carried and so ordered.

FINAL COMMENTS

- Larry Cronin, Cemetery Sexton said they are trying to keep up with beautification at the cemetery.

- Jake Olsen, Golf Course Superintendent said they are planning to do the first mowing in March. He said he and one of his employees just got back from the National Superintendents Conference in San Antonio, Texas and they learned a lot.

- Mark Moore, Fire Chief said this upcoming week four firefighters would be headed to the Southern Idaho Fire Academy. He said they have begun construction through the Firefighter License Plate Grants for a burn cell on the ground they share with Public Works. He said May 10th two firefighters would leave for Seattle to complete the Stair Climb.

- Shirley Batchelor, Wastewater Superintendent said they are about seventy million gallons less than last year in the sewer lagoons. She said they are cleaning the lines with the new truck and they were able to camera the lines in both January and February for the first time in a long time.

- Miguel Pedroza, Parks Superintendent thanked Mayor Sykes and the City Council for approving the purchase of new trucks for the Parks department.

Mayor Sykes said the Parks Department saves money for new vehicle purchases and they decided to do a lease purchase for several new vehicles and then they won't have to spend as much money maintaining older vehicles anymore.

- Dave Sonnentag, Water Superintendent said Well #15 should be going back together next week.

- Tiffany Belt, Recreation Superintendent said they launched the new recreation software today so the office was a little crazy. She said they gave some of the old wooden soccer goals to the schools. Tiffany and some of the other recreation employees took the time to become certified soccer officials through the Federation of Soccer.

- William Lamb, Library Director thanked the Mayor and Council for approving the new self check at the library. He said Shasta Bulduc one of the Library employees was highlighted by the Commission of Libraries for bringing in the Meteorite Exhibit to the Mountain Home Library.

- Gene Palmer, Street Superintendent also thanked the Mayor and Council for approving the lease agreement on the Caterpillar Motor Grader. Right now they have been out working at the old landfill. Gene said they hired a new street sweeper who seems to be doing a good job.

- Mike McCain, Building Official said it looks like the Morning View Subdivision has started construction again and is working on the curb gutter and sidewalk for the subdivision. The Planning & Zoning Commission has five items on their upcoming agenda and will be referred to the Council after they have gone through Planning & Zoning.

- Nick Schilz, Police Chief said they brought an IT person with Watch Guard in from Texas to work on their body camera system. He said the camera system really has a lot of value to them but it has been challenging trying to keep it working. He said they had testing last Friday and they will be interviewing five applicants next Friday.

- Rich Urquidi, Director of Public Works said the amount of work done at the old landfill has been tremendous. He said he was able to work out

there with the employees and see the magnitude of the work being done.

- Paula Szafranski, City Treasurer said the schedule for the budget meetings will be coming out. She said she and some of the other City Hall employees will be doing a class to learn the electronic timekeeping so the City can start the process of getting it to all of the employees. Paula said the audit came back and will hopefully be ready for presentation by the March 12th City Council Meeting.

- Nina Patterson, City Clerk said she wanted to make sure all the Department Heads knew to be at the next City Council Meeting by 5:30 P.M. for photos to be done. There will be a Special City Council Meeting February 19th held at the WECRD building.

- Courtney Lewis, Economic Development Director said the Downtown Open House will be held on February 22nd and 27th from 5:30 to 7:30 P.M. here at City Hall. She said they are still working on the website and it will now be the end of April before it is completed.

- Nick Schilz, Police Chief said he wanted to thank Mike Freeman, Communications Assistant for working with the Department to put out a video on the recent burglaries in Mountain Home, he said the video has reached an amazing amount of people. He said so far they haven't made any arrests in connection to the burglaries that were committed in town.

Mayor Sykes asked about the recent dog deaths that have happened.

Nick said the four dogs that were found out of city limits died from blunt force trauma and though they can't say for sure it appears they were hit by a car or a train. There was also a report of a dog being poisoned but after an officer went over the symptoms of poisoning with the owner she was fairly certain this was not what happened to her dog.

- Mayor Sykes said he wanted to address the rumor that he does all the hiring for the City and that is not the case. All he asks is that he get to meet the potential employee before the hiring is finalized. Also the rumor going around town that there is a Sarah Lee Warehouse being built by Marathon Cheese building is untrue, right now Gene Palmer, Street Superintendent is out there moving dirt from that area over to the old landfill. Mayor Sykes said he thinks they have narrowed down the IT job to the final candidate and will let the Council know exactly where they are in the process at the next Council Meeting.

EXECUTIVE SESSION

Executive Session - Pursuant to Idaho Code Section 74-206(1)(f) - Conferring with Legal Counsel for the public agency to discuss pending or imminently likely litigation

Councilman Schipani made a motion to go into executive session pursuant to Idaho Code Section 74-206(1)(f) - Conferring with Legal Counsel for the public agency to discuss pending or imminently likely litigation. Councilman Bundy seconded the motion.

The following vote was recorded:

Councilman Bryant	AYE
Councilman Brennan	AYE
Councilman Bundy	AYE
Councilman Schipani	AYE

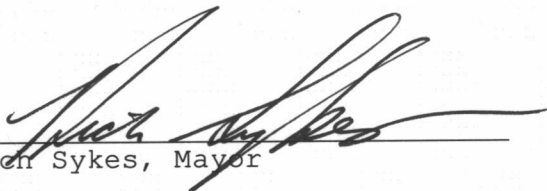
The vote being unanimous, the motion was carried and so ordered.

The Council went into Executive Session at 6:53 P.M.

The Council came out of Executive Session at 7:12 P.M.

ADJOURN

There being no further business to come before the Council, the meeting was adjourned at 7:12 P.M. by orders from the Mayor.


Rich Sykes, Mayor

ATTEST:


Nina Patterson, City Clerk

