

MINUTES FROM THE AIRPORT ADVISORY COMMITTEE MEETING
HELD ON MARCH 20, 2018, AT 7:00 P.M.

MEMBERS PRESENT: AJ Lewis, Skip Sobien, Warren Bauer, Ted Thompson, Tim Healy

MEMBERS ABSENT: Bill Best

REPRESENTATIVES: Public Works Director Rich Urquidi; Toby Epler – JUB Engineers, Inc.

GUESTS:

TRANSCRIBER: Amy Pearson

MINUTES:

Ted Thompson made a motion to approve the minutes from the February 20, 2018 meeting. Skip Sobien seconded the motion. All in favor, motion carried.

RECOGNIZE PERSONS IN THE AUDIENCE:

Paul Hibbard

OLD BUSINESS

Instrument Approach Procedure Changes

No updates. Carry forward.

Replacement of Terminal Building

No updates. Carry forward.

Airport Drainage

No updates. Carry forward.

ADA Improvements

Ted asked three contractors that submitted bids last year to resubmit bids. They will get them as soon as they can. Carry forward.

Airport License

Ted was hoping that representative from Alpine Aviation would be present this evening, but he had a business matter come up that needed his attention. He is interested in staying in the area long term and may possibly build a hangar. Carry forward.

NEW BUSINESS

Weed Control

Mr. Urquidi will contact the individuals who did weed control last year and get them out spraying as soon as possible. Carry forward.

Airport Hangar Land Leases Expiring in 2018

Mr. Urquidi explained that there are four land leases expiring this year. Two expire on May 11th, one expires on November 3rd and the final expires on December 31st. Item closed.

Airport Committee Member Candidates

Paul Hibbard was present and is interested in serving on the committee. The committee recommended that Paul's name be forwarded to Mayor Sykes as a potential committee member. Item closed.

Courtesy Car

Ted sent an email to all the members explaining that the state is no longer going to fund the courtesy car. They have offered the vehicle, a 2002 Ford Taurus with approximately 187,000 miles, to the airport at no cost if we would like to continue the program. If we don't, then they will take the vehicle back. If we keep it, Ted has almost \$500 that belongs to the state that they will allow us to use to perform maintenance on the vehicle. Otherwise the money will also go back with the vehicle.

The courtesy car is a valuable tool for the airport and it attracts business. Almost everyone that contacts Ted that wants to bring an airplane in asks if there is a car available. It allows people to fly in and go to a meeting and then go back home. Ted also read a letter from Frankie's Burgers explaining that they receive a lot of business due to pilots being able to use the courtesy car.

Warren asked about insurance. Ted said that the state form explained that whoever is using the vehicle that their insurance is primary and it would continue to be this way. Also, they will be responsible for providing fuel because if we provide it we become responsible for the insurance.

Skip Sobien made a motion to recommend to the City Council that the airport be allowed to continue the courtesy car program. AJ Lewis seconded the motion. All in favor, motion passed. Item closed.

GENERAL COMMITTEE DISCUSSION

Toby said that JUB is currently in the contracting process with the city. Toby had a meeting with the subcontractor who will actually do the flight and aerial survey and once the contracting process is completed the subcontractor is ready to begin. Hopefully they will be here in June to complete the survey and get it submitted towards the end of summer for the approach personnel. They will get the design on the PAPI and REIL replacement and this time next year they will be out to bid on that project.

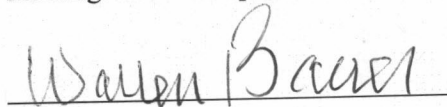
Ted said that at the end of May the whole Idaho wing of the Civil Air Patrol has been asked to move their airplanes here for one week to fly with the Air Force.

Mr. Urquidi informed everyone that the airport inspection from February came back good.

Ted is concerned that the millings that are being ground up are too close to the runway. Toby said that they shouldn't be any closer than 250 feet from the center line of the runway. Mr. Urquidi will have Gene look at it and make sure it's alright.

ADJOURN

There being no further business to come before the committee, Skip Sobien made a motion to adjourn the meeting. Ted Thompson seconded the motion. All in favor and the meeting was adjourned at 7:21 P.M.


Chair

AGENDA ITEMS FOR APRIL 17, 2018 MEETING

OLD BUSINESS

Instrument Approach Procedure Changes
Replacement of Terminal Building
Airport Drainage

ADA Improvements
Airport License
Weed Control

NEW BUSINESS