

MINUTES OF THE REGULAR MEETING OF THE  
COUNCIL OF THE CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO,  
HELD ON FEBRUARY 13<sup>th</sup>, 2017, AT 6:00 P.M.  
AT MOUNTAIN HOME CITY HALL CHAMBERS  
MOUNTAIN HOME, IDAHO

- 19911 CALL MEETING TO ORDER/ESTABLISH A QUORUM
- 19911 RECOGNIZING PERSONS IN THE AUDIENCE
- 19911 CONSENT AGENDA - All matters listed within this Consent Agenda section require formal Council action, but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motion a Council member or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda.
- A. APPROVAL OF MINUTES
    - Airport Board - January 17, 2017
    - City Council - January 23, 2017
  - B. BILLS - 1/24/17 to 2/10/17 in the Amount of \$641,215.99
  - C. PAY ROLL - 12/22/16 TO 1/21/17 in the Amount of \$562,196.62
  - D. APPROVE TASK ORDER #6 with HDR Engineering, Inc. in the amount of \$3,300.00 to provide an independent man-hour estimate for JUB to perform design engineering services for the Airport Apron Rehab project and Authorize the Mayor to sign
  - E. APPROVE AMENDMENT #2 TO TASK ORDERS #010, #011, and #012 WITH KELLER ASSOCIATES for Water, Wastewater and Streets General Engineering Support in the additional amount of \$45,000.00 and Authorize the Mayor to sign
  - F. AWARD PROPOSAL FOR IRRIGATION CONSULTING AND DESIGN SERVICES at the Desert Canyon Golf Course to Baer Design Group, Approve Service Contract and Authorize the Mayor to sign
  - G. AWARD PROPOSAL FOR CONSULTING CITY PLANNER SERVICES to Wendy Shrief with Horrocks Engineers, Approve Service Contract and Authorize the Mayor to sign
  - H. AWARD BID FOR WELL #16 IMPROVEMENTS PROJECT to Desert View Construction in the amount of \$598,636.00 and Authorize the Mayor to sign contract documents
  - I. APPROVE GROUP SPORTS ACTIVITIES AGREEMENT for the Mongrels Rugby Football Club and Authorize the Mayor to sign
  - J. APPROVE REQUEST TO PURCHASE Fertilizer for the Parks Department from Crop Production Services in the amount of \$23,280.00
  - K. APPROVE TRAFFIC SAFETY BOARD APPOINTMENT OF Lacy Kent to fill the position created by the resignation of Ed Sharp term to expire 02/20
  - L. APPROVE REQUEST TO GO OUT TO BID for the FY 2017 Apron Rehabilitation Project at the Mountain Home Airport
  - M. PASS RESOLUTION #02-17 - Establishing Change Order Signing Authority for the Public Works Director and Mayor and Authorize the Mayor and City Clerk to sign
- 19912 OLD BUSINESS

19912

## NEW BUSINESS

Items Removed from Consent Agenda Section

Discussion/Decision on City Participation with the Mountain Home Air Force Base water pipeline project - Presentation from Randy Broesch with IDWR

Discussion/Decision on Grant Application Approval Request #2016/17-007 to allow the City Grant Administrator to proceed with a Community Development Block Grant for the Mountain Home Senior Citizens Center Kitchen Remodel and approve to increase the match amount from the \$5,000.00 budgeted to the \$10,000.00 being requested

Discussion/Decision to Authorize the City Attorney to Proceed with Judicial Confirmation for the Tank #1B Project

Discussion/Decision on the City requiring background checks for taxi cab drivers and mobile businesses dealing with children such as ice cream or snow cone trucks

Discussion/Decision on Mayor's ideas for the Parks & Recreation Director position after current Parks & Recreation Director retires

Discussion/Decision on eliminating the medical benefits provided to future City Council members but grandfathering the current members presently utilizing the medical benefits

19916

## FINAL COMMENTS

19917

## ADJOURN



MINUTES OF THE REGULAR MEETING OF THE  
COUNCIL OF THE CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO,  
HELD ON FEBRUARY 13<sup>th</sup>, 2017, AT 6:00 P.M.

The Council of the City of Mountain Home, Elmore County, Idaho, met at Mountain Home City Hall Chambers, 160 South 3<sup>rd</sup> East, Mountain Home, Idaho on February 13<sup>th</sup>, 2017. A quorum was established with, Councilman Bryant, Councilman Bundy, Councilman Schroeder, Councilman Schipani and Mayor Sykes being present.

NEW LOGO REVEALED

Paula Riggs came forward and unveiled the new City Logo to the Council and the public.

RECOGNIZING PERSONS IN THE AUDIENCE

No one came forward to speak at this time.

CONSENT AGENDA

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A. APPROVAL OF MINUTES

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City Attorney, Jay Friedly suggested on item F the City send a letter detailing the client's responsibilities, so they know what is and is not included and they can't come back later and say if you had told us about this at the beginning we would have done this differently. Jay said his advice is to have them give an estimate on reimbursable expenses before we sign the contract because that is not a part of the dollar amount on the contract.

Jay said with item G he would like to make sure they have the maximum billing amount included in the agreement.

Council set the maximum amount for Item G at \$52,000.00.



Councilman Schroeder asked if item I should be pulled.

Nina Patterson, City Clerk said she had already had all of the changes Jay had requested made and that agreement should be ready.

Councilman Schipani said he received a phone call today saying the pump listed in the bid for well #16 is far more expensive than it needed to be.

James Bledsoe from Keller Associates said they came in under estimate and given there was sand in well #15 before it made sense to make sure some precautions were taken and those were the add-ons to the pump. He said with Mountain Home's history of pump issues it seemed like the way to go.

Councilman Schipani said he wouldn't mind going in with the approved bid but he would like to see what the costs for the pump and the add-ons are.

Councilman Schroeder said he thought it would be worth some extra money to have the upgrades to the pump done.

James Bledsoe advised he believed the additions were only between \$6,000.00 and \$8,000.00 but he would do a breakdown and forward that to Councilman Schipani.

Councilman Schipani made a motion to approve the Consent Agenda as printed. Councilman Schroeder seconded the motion.

The following vote was recorded:

Councilman Bryant	AYE
Councilman Schroeder	AYE
Councilman Schipani	AYE
Councilman Bundy	AYE

The vote being unanimous, the motion was carried and so ordered.

#### OLD BUSINESS

There was no old business at this meeting.

#### NEW BUSINESS

##### Items Removed from Consent Agenda Section

There were no items removed from the Consent Agenda.

##### Discussion/Decision on City Participation with the Mountain Home Air Force Base water pipeline project - Presentation from Randy Broesch with IDWR

Randy Broesch with IDWR was not present

There was a discussion on the city's participation with the Mountain Home Air Force Base water pipeline project and it will be continued to the next Council meeting on February 27<sup>th</sup> when Randy Broesch with IDWR could be present. The council needs to make a decision on this matter by February 28<sup>th</sup>.

##### Discussion/Decision on Grant Application Approval Request #2016/17-007 to allow the City Grant Administrator to proceed with a Community Development Block Grant for the Mountain Home Senior Citizens Center Kitchen Remodel and approve to increase the match amount from \$5,000.00 budgeted to the \$10,000.00 being requested

Connie Cruiser came forward to clarify that they were not asking for an additional \$5,000.00 but an additional \$10,000.00 to add to the \$5,000.00 that was already approved for their Meals On Wheels program but she didn't want to use that for this grant, so she is asking for an additional \$10,000.00 for the grant match.

Nina Patterson, City Clerk said Connie is confused, presently in the budget the Council has \$5,000.00 for Meals on Wheels and \$5,000.00 for the



grant match so they only need to add an additional \$5,000.00 for this project. At the time the budget was being prepared we didn't know exactly how much the match would be so \$5,000.00 was put in at that time.

Councilman Schroeder asked if this was pending block grant approval.

Connie answered it was.

Rich Urquidi, Public Works Director said he thought they needed this money from the City so they could be eligible to apply for the grant.

Councilman Bryant made a motion on Grant Application approval request #2016/17-007 to allow the City Grant Administrator to proceed with a Community Development Block Grant for the Mountain Home Senior Citizens Center Kitchen Remodel and approve to increase the match amount for the \$5,000.00 budgeted to the \$10,000.00 being requested. Councilman Bundy seconded the motion.

The following vote was recorded:

Councilman Bryant	AYE
Councilman Schroeder	AYE
Councilman Schipani	AYE
Councilman Bundy	AYE

The vote being unanimous, the motion was carried and so ordered.

Discussion/Decision to Authorize the City Attorney to Proceed with Judicial Confirmation for the Tank #1B Project

Councilman Schroeder made a motion to authorize the City Attorney to Proceed with Judicial Confirmation for the Tank #1B Project. Councilman Schipani seconded the motion.

The following vote was recorded:

Councilman Bryant	AYE
Councilman Schroeder	AYE
Councilman Schipani	AYE
Councilman Bundy	AYE

The vote being unanimous, the motion was carried and so ordered.

Discussion/Decision on the City requiring background checks for taxi cab drivers and mobile businesses dealing with children such as ice cream or snow cone trucks

Mayor Sykes said this was brought to his attention and pointed out to him there's several ice cream trucks in town that have had no background or investigating done to make sure they are safe to be around children. He said he would feel more secure if they were subject to a background check before they were permitted to operate in town.

Councilman Schroder said first he wondered what harm they are trying to prevent and asked Police Chief Schilz if there have been any incidents involving the trucks in town.

Chief Schilz said he wasn't aware of any incidents but he was told one of the ice cream trucks was inviting kids into the trucks instead of having the kids stand on the street which made him nervous.

Councilman Bryant said if there were kids being invited into the truck he would go along with licensing for ice cream trucks because once something happens to a child it is too late.

Councilman Schroeder said he felt if there was a concern the police



could run the plate or pull the truck over and run the driver at that time.

Mayor Sykes said what happens if the regular driver has a relief driver take over with a history of being a sex offender.

Councilman Schroeder said if there's a case with a sex offender they already have instructions not to be near children and that's easy for everyone to judge but he said there are all sorts of other charges that it is harder to make a decision on. He said if it stayed only with ice cream trucks he thought it was pretty easy.

Councilman Schipani said we do not background check people selling toys and balloons during parades and the booths in the park. He said he does not mind exploring this but he does not think it will be as simple as you might think.

Police Chief, Nick Schilz said he thought there was less risk with people selling things in a parade environment versus kids walking alone in some cases up to a truck.

Councilman Bryant said the last thing he wanted was to have a parent of an abducted child come to the Council because they didn't come up with a solution.

Councilman Schroder said he was fine with coming up with a license but he wanted to make sure it could be done correctly.

Councilman Bundy said all youth coaches go through a background check and since ice cream trucks market to kids in places that are not necessarily a public venue it makes sense to have something in place.

Nina Patterson, City Clerk just wanted them to know if they are not finger printed and you ask the Police Department for a background check the only thing you will get is what has happened here in our department.

Shawna Draper who owns an ice cream truck in Mountain Home said there used to be a license then it was no longer required. She said last year she got a lot of phone calls asking who the other trucks on the streets were.

The Council asked Nina about the cost for the Solicitors License.

Nina advised it was \$100.00 which is \$45.00 for the fingerprinting and \$55.00 for the license.

It was decided Councilman Schroeder would work with City Attorney, Jay Friedly to come up with a licensing procedure for ice cream trucks.

There was a brief discussion on licensing Taxi Cab drivers, but it was decided not to do this at this time.

#### Discussion/Decision on Mayor's ideas for the Parks & Recreation Director position after current Parks & Recreation Director retires

Mayor Sykes said when Stan Franks current Parks & Recreation Director told him he wished to retire he had hoped Stan would stay longer but also started thinking about ways this could potentially save the City some money. He would like to see if it could work the way the Public Works Department presently works and instead of having a Parks and Recreation Director, he would like to move the departments under Public Works and have a Superintendent in charge of Parks and a Superintendent in charge of Recreation. The day to day operations would not change. He said with the cost savings there are tons of programs that could be run. Mayor Sykes said when several other cities were asked by Crystal from Parks and Recreation they were all opposed to the idea until he called them and explained our structure and they heard the kind of person the new Public Works Director is and how dedicated he is to all aspects of Mountain Home, including Parks



and Recreation. Then they all said try it.

Councilman Bryant said he has no problem with that but he wanted to know if Rich Urquidi, Public Works Director would be able to pick up what Stan Franks did on a daily basis.

Rich Urquidi said he would run it the same way as all the other departments he supervises and the Superintendents of those Departments would be in charge but if they needed help or had questions they would come to him.

Councilman Bryant asked Crystal Rodgers, Marketing Coordinator if they would be able to take on all of the things Stan did.

Crystal answered not with the staff they have now.

Mayor Sykes said there is an open position he was waiting to have filled until the new supervisors were in place.

Councilman Schroeder said he thought after Stan Franks departs the Mayor would sit down with those departments and go over the programs ran and how much manpower each program would take. He said sometimes a fresh set of eyes is a good thing. Councilman Schroeder said there are some budget problems in the Parks Department with water and he thought this solution would help with that.

Mayor Sykes said to begin with he will serve as the Parks and Recreation Director for at least the next four months and he will be over at the Parks and Recreation department with the employees daily helping them to figure it out. Once they have it figured out at some point he will turn the department over to the Public Works Director so they can all work together as one team, one unit.

Councilman Schroeder said he would prefer to give the Mayor the opportunity to structure Parks & Recreation the way he sees fit however; they can always come back and say it didn't work. He said what he didn't want was for the person retiring to still be calling the shots after he had retired.

Mayor Sykes he has never run a Parks or Recreation Department but he feels confident the employees there will help guide him to get the departments moving in the right direction.

Councilman Bundy said he wanted to clarify if the open Parks position would be filled or if it would become a seasonal position.

The Mayor stated he wanted to let the new Parks Superintendent figure that out. If a full time person is warranted it will be filled.

Mayor Sykes said this would potentially save \$102,000.00 and each department in the current Parks and Recreation budget would have another \$51,000.00 to hire additional help if needed or run more programs. He said he had also heard from some of the employees there is a lot of waste in the department and some of the employees aren't doing what they are supposed to be doing.

Councilman Schipani said we could try it for the next seven months while we are still in this budget.

Councilman Schroeder said he was more comfortable implementing the new system, that way no employee feels they are in limbo. He said he thought it was the best cleanest solution to some of the problems happening in that department.

Councilman Schroeder made a motion to adopt the Mayor's notion for the Parks & Recreation Director position after the current Parks & Recreation

Director retires. Councilman Bundy seconded the motion.

The following vote was recorded:

Councilman Bryant	AYE
Councilman Schroeder	AYE
Councilman Schipani	AYE
Councilman Bundy	AYE

The vote being unanimous, the motion was carried and so ordered.

Discussion/Decision on eliminating the medical benefits provided to future City Council members but grandfathering the current members presently utilizing the medical benefits

Mayor Sykes said he was made aware some people only run for City Council to receive the benefits associated with it.

Councilman Bundy said as happy as he is to sit on the City Council he thought it was a large benefit for a part time position.

Councilman Schroeder said he has medical benefits through the military but it is his belief the quality of people you get on elected boards is inversely proportionate to the amount of money they are paid. He said he is hesitant to discontinue this benefit simply because he thinks it was something people need. Councilman Schroeder said he thinks it is worth continuing the benefit. He said if there was anything he would want to do it would be to give future Councils a raise.

Mayor Sykes said the Council gets \$850.00 a month for the two Council meetings and the advisory boards they sit on and the \$600.00 for medical insurance.

Councilman Bryant said if the Council was to decide to get rid of this benefit he would like the option to review it again at a later date.

Council decided they should leave the benefit the way it is at this time.

#### FINAL COMMENTS

- Councilman Bryant asked if the City would be trying to locate the funds to contract out the work that needs to be done on the old Paul's Market Building.

Mayor Sykes said so far he has been unsuccessful working with the building owners.

Councilman Schroeder suggested an executive session for the next meeting to discuss plans for the building.

- Mark Moore, Fire Chief said the Fire Department is doing well and is in the hiring process but there are some good candidates so far. He said they have signed firefighters up for the Southern Idaho Fire Academy February 17<sup>th</sup> to the 19<sup>th</sup>.

- Dave Sonnentag said he pulled well #12 last week for routine maintenance and everything is looking good.

- Gene Palmer, Street Superintendent said they have been working on pot holes the last two weeks and they have the street sweepers going.

- William Lamb, Librarian said they have started getting ready for the summer reading program and last year there were over 600 participants. He said there have been four leaks in the past two weeks he has had to have



repaired on the Library roof.

- Mike McCain, Building Official said he is working on a solution to the problem with the Library roof leaks. He said Hank the new code enforcer had his first altercation with a difficult resident and he handled it well. He said he thought it would work well that Hank was willing to go out and meet with residents.

- Nick Schilz, Police Chief said the Animal Shelter is doing really well though they have been busy. He said the Police Department is in the last stages of hiring but they don't anticipate any problems with that. Nick said they do have one patrol officer at the post academy right now and they are down to one person in the FTO program.

- Jake Olsen, Golf Course Superintendent said the snow had cleared and he sprayed the greens yesterday and today. He said he wanted to say thank you to Dave and Gene who brought him equipment he needed today to fix things on the course.

- Paula Riggs, Economic Development Director said they had three requests for information and she thought all of the companies were good matches for Mountain Home. She said they have a meeting with the new planner this Thursday. Paula said they have had two new businesses open and she has a site visit planned this week for a downtown location. She said she was working on a project called Coffee with the Mayor which will be all of the Department Heads and the Mayor available for citizens to meet and discuss any issues they may have with the City.

- Rich Urquidi, Public Works Director said he agrees with the Mayor the Department Superintendents are a great asset to the City. He said they are trying to work something out with the Mayor of Bliss so Mountain Home can take some of the sewage from Bliss because their retention pond is overflowing, if they can work it out Bliss would move sewage to Mountain Home by truck.

- Malissa Luke-Scaff was present and said she would like for the Mayor to meet with the Parks and Recreation Board to discuss the Mayor's proposal to split Parks & Recreation into separate departments.

Mayor Sykes said he would be at the meeting on Wednesday.


- Amy Blauer, also on the Parks and Recreation Board said while it sounded like Mayor Sykes' decision to split the department was very well thought out it would be good to get the community of Mountain Home's opinion in addition to the opinions of people in other communities.

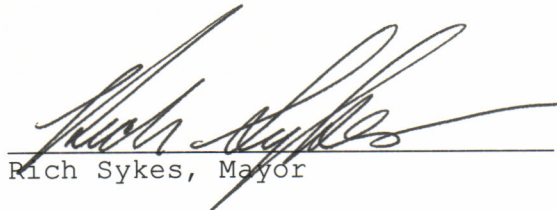
Mayor Sykes said he would do that.

#### ADJOURN

There being no further business to come before the Council, the meeting was adjourned at 8:12 P.M. by orders from Mayor Sykes.

ATTEST:

  
Nina Patterson, City Clerk

  
Rich Sykes, Mayor

