

MINUTES OF THE REGULAR MEETING OF THE
COUNCIL OF THE CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO,
HELD ON APRIL 10th, 2017, AT 6:00 P.M.
AT MOUNTAIN HOME CITY HALL CHAMBERS
MOUNTAIN HOME, IDAHO

19960 CALL MEETING TO ORDER/ESTABLISH A QUORUM

19960 RECOGNIZING PERSONS IN THE AUDIENCE

19960 CONSENT AGENDA - All matters listed within this Consent Agenda section require formal Council action, but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motion a Council member or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda.

A. APPROVAL OF MINUTES

Parks & Recreation - March 15, 2017
Airport Board - March 21, 2017
City Council - March 27, 2017
Special City Council - April 7, 2017

B. BILLS - 3/28/17 to 4/10/17 in the Amount of \$370,883.12

C. PAY ROLL - 2/22/16 TO 3/21/17 in the Amount of \$530,310.26

D. APPROVE RAPID RESPONSE PROGRAM RENEWAL AGREEMENT with Advanced Control Systems, LLC (ACS) for maintenance of the existing City SCADA System in the amount of \$770.00 per month for 3 years and Authorize the Mayor to sign

E. APPROVE IMPROVEMENT CONTROLS AND SCADA SERVICES PROPOSAL for new Well #16 with Advanced Control Systems, LLC (ACS) in the amount of \$22,489.00 and Authorize the Mayor to sign

F. APPROVE LOCAL PROFESSIONAL SERVICES AGREEMENT from the Idaho Transportation Department with JUB Engineers, for Grant #2016/17-004 and authorize the Mayor to sign

G. APPROVE UPDATED AGREEMENT with the Rural Fire Protection District and Authorize the Mayor to sign

H. APPROVE REQUEST TO PURCHASE a Lap Top Computer and required software through IntegriNet in the amount of \$3,260.44 for the part-time Communications Assistant position

I. APPROVE REQUEST TO PURCHASE a Variable Frequency Drive (VFD) for the WLAP Well from Energy Management Corp. in the amount of \$40,462.00 for the Wastewater Department

J. APPROVE REQUEST TO PURCHASE a used Toro Workman utility cart from Turf Solutions, Inc. in the amount of \$4,400.00 for the Golf Course to replace the 2005 Cushman Truckster they are currently using.

K. PASS RESOLUTION #06-17 - Approving Lease Agreement with Tag and Robin Hawks dba White Knuckle Racing to lease Optimist Park for the 2017 Motocross Racing and Mud Bog Season and Authorizing the Mayor and City Clerk to sign

L. PASS RESOLUTION #07-17 - Approving Airport Hangar Lot Lease for Paul Hibbard and Authorizing the Mayor and City Clerk to sign

M. PASS RESOLUTION #08-17 - Approving the Cooperative Agreement with the Idaho Transportation

Department for Grant #2016/17-001 for the installation of 18 ADA Ramps and Authorizing the Mayor and City Clerk to sign

N. PASS RESOLUTION #09-17 - Approving the Lease Agreement with Idaho Power allowing them to temporarily lease property in the City Industrial Park and Authorizing the Mayor and City Clerk to sign

O. PASS RESOLUTION #10-17 - Approving the Municipal Lease Agreement with Mountain West Bank and other documents in connection therewith for the purchase of five New 2017 Ford Police Interceptor Patrol Vehicles with equipment for the Police Department and Authorizing the Mayor and City Clerk to sign

19961

OLD BUSINESS

Discussion/Decision on Traffic Safety Board
Recommendation to install a 4-way stop at the intersection of South 14th East and East 6th South

19962

NEW BUSINESS

Items Removed from Consent Agenda Section
Discussion/Decision on Task Order #3 to the Master Professional Services Agreement with Horrocks Engineers for a Downtown Master Plan
Discussion/Decision with the Western Elmore County Recreation District on a Dog Park proposal
Discussion/Decision on Summer Street Projects
Discussion/Decision on Renewal of the Water Tank #3 Land Permit with the BLM set to expire September 27, 2018
Discussion/Thoughts on going out for a bond to build a new swimming pool

19965

ORDINANCES

Ordinance - Updating section 9-3-2, 9-7-8 and 9-9-2 of Land Use and Development for Carports in Setback Areas (3rd Reading by Title Only)
Ordinance - Updating section 8-3-3 changing the amount of remains that can be placed in one Cemetery lot (2nd and 3rd Reading by Title Only)

19966

FINAL COMMENTS

19967

ADJOURN

MINUTES OF THE REGULAR MEETING OF THE
COUNCIL OF THE CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO,
HELD ON APRIL 10th, 2017, AT 6:00 P.M.

The Council of the City of Mountain Home, Elmore County, Idaho, met at Mountain Home City Hall Chambers, 160 South 3rd East, Mountain Home, Idaho on April 10th, 2017. A quorum was established with, Councilman Schroeder, Councilman Bryant, Councilman Bundy, Councilman Schipani and Mayor Sykes being present.

RECOGNIZING PERSONS IN THE AUDIENCE

• Cory Hendrickson was present and spoke to the Council about developing a Disc Golf Course where the old City Landfill used to be. He said they are asking the Western Elmore County Recreation District to help fund the course, they are asking the City to let them use the land.

There was a discussion between the interested parties and the Council and it was decided Cory would bring back an agreement to the Council for approval.

• Robert Taylor was present and spoke about the reasons why he felt Mountain Home needed a dog park.

• Adrick and Jamison Fisher were present to observe how a City Council meeting is run.

CONSENT AGENDA

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• Councilman Bundy wanted to know if item J was so expensive because of the software that is being put on it.

Nina Patterson, City Clerk answered that it was.

• Mayor Sykes wanted to clarify Item K.

City Clerk, Nina Patterson said at the last meeting she advised White Knuckle paid for the lights at the rodeo arena. That is not correct. The City pays for the lights for the rodeo arena and White Knuckle Racing pays for the lights to the motocross track and there is a sprinkler clock attached to their meter. She said there is also a meter for the BMX track and there is a sprinkler clock attached to that meter as well.

Councilman Schroeder made a motion to approve the Consent Agenda as printed. Councilman Schipani seconded the motion.

The following vote was recorded:

Councilman Bryant	AYE
Councilman Schipani	AYE
Councilman Bundy	AYE
Councilman Schroeder	AYE

The vote being unanimous, the motion was carried and so ordered.

OLD BUSINESS

Discussion/Decision on Traffic Safety Board Recommendation to install a 4-way stop at the intersection of South 14th East and East 6th South

Gene Palmer, Street Superintendent said they did a traffic count from Monday to Thursday and on the 14th street side the average was 114.5 cars during peak times and 6th street averaged 197 cars during peak times. He said where the busses are trying to get out on 14th they are having a hard time.

Councilman Schipani asked Gene about the possibility of a roundabout.

Gene said they could try it but that would require the City obtaining property. He said if they do convert it to a 4-way stop they will place signs to warn people of the change.

Nick Schilz, Police Chief said they would make sure to monitor the area for a time period to ensure a safer transition.

Councilman Schroeder said there was cause to put in a 4-way stop if there are turning conflicts.

Councilman Schroder made a motion to approve the Traffic Safety Board's Recommendation to install a 4-way stop at the intersection of South 14th East and East 6th South. Councilman Schipani seconded the motion.

The following vote was recorded:

Councilman Bryant	AYE
Councilman Schipani	AYE

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Councilman Bundy	AYE
Councilman Schroeder	AYE

The vote being unanimous, the motion was carried and so ordered.

NEW BUSINESS

Items Removed from Consent Agenda Section

There were no items removed from the Consent Agenda.

Discussion/Decision on Task Order #3 to the Master Professional Services Agreement with Horrocks Engineers for a Downtown Master Plan

Councilman Schroeder said he suspected given the large variety of business and property owners there would not be enough time in the two days specified in the contract to get everyone on board and he wanted to make sure extending the time wouldn't make the charge too much.

Wendy Shrief, with Horrocks Engineers said if there were to be a day added in it would be an additional fee because you would be paying people for additional time.

Councilman Schroeder said he thought starting with two days and adding more time if needed was the way to go.

Councilman Schipani said he thought the project would help move Mountain Home forward.

Councilman Schroeder made a motion to approve Task Order #3 to the Master Professional Services Agreement with Horrocks Engineers for a Downtown Master Plan. Councilman Schipani seconded the motion.

The following vote was recorded:

Councilman Bryant	AYE
Councilman Schipani	AYE
Councilman Bundy	AYE
Councilman Schroeder	AYE

The vote being unanimous, the motion was carried and so ordered.

Discussion/Decision with the Western Elmore County Recreation District on a Dog Park proposal

Judy Mayne, Director of the Western Elmore County Recreation District said Dog Parks are now the fastest growing type of park in the United States and dog ownership is also on the rise. She said dog parks increase public health by containing dogs while they exercise. Judy said they were hoping to use the city owned former Animal Shelter site as the location for a dog park. She said it was pointed out to her in the City's Master Plan there was an area laid out near the walking path for a dog park that is the appropriate size. Judy said she was here to get Council approval to start the process of creating a dog park for the City.

Councilman Bundy asked if the residents with houses that backed up to the proposed site of the dog park had been consulted.

Judy said at this point they have not but they would be before proceeding with the plan.

Councilman Bundy asked if it would be open with normal City park hours.

Director of Public Works, Rich Urquidi said this is something there would need to be a public hearing on before putting it in.

Councilman Schipani said he would rather see it at the old Animal Shelter site.

Rich Urquidi said there isn't an acre and a half of land at the old Animal Shelter.

Mayor Sykes said he heard Councilman Schipani's concern and agreed with it, however, he liked the location near the walking path and it was closer to being ADA compliant.

Councilman Schipani said if that site is chosen letters should be sent to the whole neighborhood informing them there will be a public hearing about the dog park.

Councilman Schroeder made a motion to continue working with the Western Elmore County Recreation District on the Dog Park proposal with the initial site at the garden by Legacy Park. Councilman Bryant seconded the motion.

The following vote was recorded:

Councilman Bryant	AYE
Councilman Schipani	AYE
Councilman Bundy	AYE
Councilman Schroeder	AYE

The vote being unanimous, the motion was carried and so ordered.

Discussion/Decision on Summer Street Projects

Gene Palmer, Street Superintendent said he has been working on this plan since last fall. He said he would like to see the \$100,000.00 in the chip sealing and fog coating budget spent in the area near West Elementary. He said they chose that area because it has the largest area that needs to be redone and that area of the City hasn't seen attention in sometime. Gene said he would like to put the money allocated to reconstruction toward the 18th street project. He said he did ask for additional funding to come out of some of the other line areas for patching side streets. Right now they have almost exhausted the patching line. He said they really need to take a maintenance year and take a break from heavy projects to focus on up keep.

Councilman Schipani asked if we do a chip coat then the next year don't we try to do a fog coat.

Gene answered it goes on the same year.

Councilman Schipani said he didn't think it was necessary to chip and fog seal Saw Mill road.

Mayor Sykes said Saw Mill road will be the gateway to Industrial Park as well as the Disc Golf Course if it is approved.

Councilman Schroeder asked when the last time these neighborhoods have been worked on.

Gene said they have been added to until there is no more height you can put on the roads and the oil is the best thing he knows to do.

Councilman Schipani asked if instead of doing Saw Mill road could you instead take the funds from that and apply them to going over the stretch of East 10th North that was redone last year to give it more protectant.

Gene said that was an option, though he'll only be able to get that far with the projects if all the bids come back low.

Director of Public Works, Rich Urquidi said it would be their recommendation to chip and fog with option A and then to fog with option A and then to move to option B and get bids for an option C as recommended and if they have the money to get that far they will have all the options as discussed done.

Councilman Schipani made a motion to approve the Summer Streets Projects for both option A's, option B, and the second option C. Councilman Schroeder seconded the motion.

The following vote was recorded:

Councilman Bryant	AYE
Councilman Schipani	AYE
Councilman Bundy	AYE
Councilman Schroeder	AYE

The vote being unanimous, the motion was carried and so ordered.

Discussion/Decision on Renewal of the Water Tank #3 Land Permit with the BLM set to expire September 27, 2018

Councilman Schroeder said he sent City Attorney, Jay Friedly an email suggesting they get started on this and Jay said before they did start working on it they should bring it before the Council to make sure there is interest in renewing the right of way on this site.

Jay said the Council needed to authorize proceeding with the project. He said there is a provision in paragraph 5, exhibit B that talks about indemnification that looks to be against the Idaho Constitution but he isn't sure if the federal government would change that or not.

Councilman Schroeder made a motion to Renew the Water Tank #3 Land Permit with the BLM set to expire September 27, 2018. Councilman Bryant seconded the motion.

The following vote was recorded:

Councilman Bryant	AYE
Councilman Schipani	AYE
Councilman Bundy	AYE
Councilman Schroeder	AYE

The vote being unanimous, the motion was carried and so ordered.

Discussion/Thoughts on going out for a bond to build a new swimming pool

Mayor Sykes said he wanted to bring this forward to gauge the Council's feelings about going out for a bond to build a new swimming pool. He said Meridian built a new pool for 2.8 million and most of that cost was the building.

Councilman Schroeder said he feels a swimming pool is important and a bond would tell us for certain how important it is to the people of Mountain Home. He said however, of all the things the City could go out for a bond for he isn't sure this should be a top priority. Councilman Schroeder said before they go out for a bond they should get an expert opinion on how long the current swimming pool will last. He said his first instinct is to say no to going out for a bond.

Mayor Sykes said he knew for sure the sand filtration system could blow up, a pool maintainer told him it had so much pressure built up that it was dangerous.

Councilman Bryant said he was ok with going out for the bond and

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letting the public decide whether or not they want it. He said with all the upgrading that has been planned for the City he feels they should start from scratch on a pool and the current pool is dated.

Councilman Bundy asked how much was going into the current pool this year.

Tiffany Belt, Recreation Superintendent said currently it will be \$47,000.00 this year for the filtration system. She said the filtration system would then have a twenty year warranty.

Councilman Schipani said he is on the fence. He said if we were to go out for a bond he would like to see it be for an indoor pool. There are plenty of people in the community that could use it.

It was decided for the moment the City would work with the pool they have and if they did decided to go out for a bond on a pool at a later date, they would need to do a lot more research on cost first and what type of facility they would need.

ORDINANCES

Ordinance - Updating sections 9-3-2, 9-7-8 and 9-9-2 of Land Use and Development for Carports in Setback Areas (3rd Reading by Title Only)

The City Clerk read the Ordinance for its third and final reading by Title Only.

Mayor Sykes asked, "Does this Ordinance pass its third and final reading by Title Only."

The following vote was recorded:

Councilman Bryant	AYE
Councilman Schipani	AYE
Councilman Bundy	AYE
Councilman Schroeder	AYE

The vote being unanimous, the motion was carried and given #1658.

Ordinance - Updating section 8-3-3 changing the amount of remains that can be placed in one Cemetery lot (2nd and 3rd Readings by Title Only)

Councilman Schroeder made a motion to suspend the rules and instructed the City Clerk to read this Ordinance by Title Only for the second and third readings tonight. Councilman Bryant seconded the motion.

The following vote was recorded:

Councilman Bryant	AYE
Councilman Schroeder	AYE
Councilman Schipani	AYE
Councilman Bundy	AYE

The vote being unanimous, the motion was carried and so ordered.

The City Clerk read the Ordinance for its second reading by Title Only.

Mayor Sykes asked, "Does this Ordinance pass its second reading by Title Only."

The following vote was recorded:

Councilman Bryant	AYE
Councilman Schroeder	AYE

Councilman Schipani	AYE
Councilman Bundy	AYE

The vote being unanimous, the motion was carried and so ordered.

The City Clerk read the Ordinance for its third and final reading by Title Only.

Mayor Sykes asked, "Does this Ordinance pass its third and final reading by Title Only."

The following vote was recorded:

Councilman Bryant	AYE
Councilman Schroeder	AYE
Councilman Schipani	AYE
Councilman Bundy	AYE

The vote being unanimous, the motion was carried and given #1659.

FINAL COMMENTS

- Police Chief, Nick Schilz said they are working on a couple of projects with the Sheriff's Department, the first is working out an Memorandum of Understanding with the Sheriff's Office concerning responsibilities and roles they have concerning entering data into the NCIC. He said City Attorney, Jay Friedly had some concerns with how it was titled. It is titled Elmore County Public Safety Answering Point, and the reason it is titled that way is they are having an audit done this year and in order to simplify things that is an FBI title they use in their audit. All the information goes through dispatch and its part of the Police Department's responsibility and roles to provide information to dispatch. That way if the FBI audits the Police Department or the Sheriff's Department it falls in line with what they do. Nick said he has been working with City Clerk, Nina Patterson to finish the dispatch contract for next year. He said they have had the first meeting about the Music Festival and so far all the entities are working well together. Nick said they have been meeting with St. Luke's about the amount of calls they are getting for the hospital. He said while they are glad to respond but they cannot stay there if the patient is not violent.

Councilman Schroeder said they are tax exempt and if they have a security team they need to use it to take care of some of these issues themselves because they do not pay anything to the City in taxes.

- Mark Moore, Fire Chief said he would like to say thank you to the Council and the Rural Fire Commission for working together to update the agreement between the two entities. He said they are out flushing fire hydrants and they will be working on building maintenance.

- Dave Sonnentag, Water Superintendent said work has been started on well #16 the pipe has been laid in and the trench has been dug out. He said tomorrow well #12 will be put back together.

- Gene Palmer, Street Superintendent said in the last month the crew finished the Road Masters Course they have been working on for two years. He said they have been patching and running road sweepers. This week they are setting up to do an asphalt project with the state by Taco Johns. He said this week they also have a joint project with the county they'll be working on.

- Tiffany Belt, Recreation Superintendent said she has been doing pool research. She said last week the pool was cleaned out and Shirley's crew from Wastewater came and pumped it all out. Soccer started Saturday and there are new goals and nets on the fields.

- Shirley Batchelor, Wastewater Superintendent said irrigation season is in full swing and the lagoon water levels are going down. They finished the DEQ requirements last week with the soil samples. This week they are doing ground water monitoring.

- Paula Riggs, Economic Development Director thanked the Council for their support with the Downtown Master Plan. She said the rollout of the new City Logo is coming along, all of the vehicles are done with the exception of the Street Department that has a few vehicles left to do. She said they are still waiting on a grant from IWS to put the logo on the underpass and then logos would be finalized. Paula said things with the rail and Industrial Park are moving along. She said the land owner is on board and they are just waiting to hear from the Air Force on whether it will be a lease or a purchase. She said they are making appointments for ICSC to meet with retailers and restaurants. Paula said there is a survey for the new website to see what people want most out of a City webpage and they are striving to make it as user friendly for citizens as possible.

- Rich Urquidi, Director of Public Works said last Tuesday was the Idaho Power Shade Tree project at Public Works. He said they gave out 350 trees and they will most likely do it again in the fall. Rich said they went to the Idaho Parks and Recreation Board and gave a presentation on a ADA Park and they will find out in June whether or not Mountain Home will receive a grant for ADA playground equipment.

- Mayor Sykes said he did the budget for the Parks Department with the all of the employees from the Department and help from the City Treasurer, Paula Szafranski. He said he hasn't hired any summertime help at this point. Right now he doesn't think they will need it. He has had Jake Olsen, Golf Course Superintendent spray some areas of the Parks they've been having a hard time with. Mayor Sykes said the Parks and Recreation building does need a new roof. He said he will be bringing the quotes to the council once he has them all.

Councilman Schipani asked how much money was saved with Jake spraying the parks versus contracting that out.

Mayor Sykes said Miguel Pedroza, one of the Parks employees has stepped up and agreed to get the spraying licenses needed for the parks. He said if we can have our own people do the spraying it will save the city over \$20,000.00 a year. Right now he is working with employees to get a time line of how long it takes to maintain each park.

Councilman Bryant said he would like to do some research on adding restroom facilities to new and existing parks.

Mayor Sykes said he spoke with a contractor about getting a facility at Legacy Park and it would be about \$200,000.00 to add restrooms there.


- Mike McCain, Building Official said next Monday there will be a preconstruction meeting for the first phase of the Moring View Subdivision.

- Nina Patterson, City Clerk said she will be bringing the dispatch agreement to the Council at the next meeting to have it approved. She said they will be asking for a three percent increase to the current fees and she wanted the Council to be aware.

ADJOURN

There being no further business to come before the Council, the meeting was adjourned at 7:57 P.M. by orders from Mayor Sykes.

19968


Rich Sykes, Mayor

ATTEST:


Nina Patterson, City Clerk

