

MINUTES OF THE REGULAR MEETING OF THE
COUNCIL OF THE CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO,
HELD ON SEPTEMBER 11th, 2017, AT 6:00 P.M.
AT MOUNTAIN HOME CITY HALL CHAMBERS
MOUNTAIN HOME, IDAHO

- 20090 CALL MEETING TO ORDER/ESTABLISH A QUORUM
- 20090 ITEM ADDED TO THE AGENDA UNDER NEW BUSINESS - Request to purchase a paint machine for the Street Department
- 20090 ITEM ADDED TO THE AGENDA UNDER NEW BUSINESS - Request to Purchase a snow blower
- 20090 RECOGNIZING PERSONS IN THE AUDIENCE
- 20091 CONSENT AGENDA - All matters listed within this Consent Agenda section require formal Council action, but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motion a Council member or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda.
- A. APPROVAL OF MINUTES
Airport Advisory Committee - August 15, 2017
City Council - August 28, 2017
 - B. BILLS - 8/29/17 to 9/11/17 in the Amount of \$684,817.12
 - C. PAY ROLL - 7/22/16 TO 8/21/17 in the Amount of \$564,407.75
 - D. APPROVE RENEWAL OF INSURANCE POLICY with ICRMP Insurance for Policy year October 1, 2017 to September 30, 2018 in the annual premium amount of \$134,724.00 and Authorize the Mayor to sign Joint Powers Agreement
 - E. AUTHORIZE REJECTION OF ADDITIONAL TERRORISM RISK INSURANCE and Authorize the Mayor to sign
 - F. APPROVE RENEWAL OF CLEANING PROFESSIONAL SERVICE AGREEMENT with Sue Roberts dba A New View, LLC for an additional year from October 1, 2017 to September 30, 2018 in the same amount of \$2,850.10 per month for cleaning City Buildings and Authorize the Mayor and City Clerk to sign
 - G. APPROVE RENEWAL OF CURRENT AGREEMENT with CDI Affiliated Services, Inc. for the collection of Unpaid Utility Bills from October 1, 2017 to September 30, 2018
 - H. APPROVE RENEWAL OF CURRENT AGREEMENT with CDI Affiliated Services, Inc. for the Collection of returned checks from October 1, 2017 to September 30, 2018
 - I. APPROVE RENEWAL OF UTILITY BILLING CUSTOMER SERVICE AND PROCESSING AGREEMENT with Billing Document Specialist for an additional year from October 1, 2017 to September 30, 2018
 - J. APPROVE IT SERVICES for City Departments through IntegriNet Solutions, Inc. from October 1, 2017 to September 30, 2018 and Authorize the Mayor to sign
 - K. APPROVE RENEWAL OF MAINTENANCE AGREEMENT for the phone system with Data Tel for the 2017/2018 year in the amount of \$3,079.00 and Authorize the Mayor to sign
 - L. APPROVE REQUEST TO EXTEND MAINTENANCE AGREEMENT with MES for an additional 1 year from October 1, 2017
- Council Minutes - September 11th, 2017

to September 30, 2018 in the amount of \$2,080.00 for the SCBA Equipment for the Fire Department and Authorize the Mayor to sign

- M. APPROVE DOWNTOWN BEAUTIFICATION AGREEMENT for Tyler & Natalie Yagues, dba Mighty Munchkins in the amount of \$500.00 and Authorize the Mayor and City Clerk to sign
- N. APPROVE REQUEST TO DECLARE MHPD PROPERTY as surplus property and allow to be donated to Computers for Kids or sent to Musick Auction to be sold at auction
- O. PASS RESOLUTION #18-17 - Approving the Master Lease Agreement with Mountain West Bank and attachments for the lease purchase of a 2016 GMC Sierra C1500 Pickup Truck in the amount of \$20,000.00 for the Parks Department and Authorize the Mayor and City Clerk to sign
- P. PASS RESOLUTION #19-17 - Approving the Lease Agreement with Rocky Top BMX, Inc. for the BMX Track at Optimist Park and Authorize the Mayor and City Clerk to sign

20092 OLD BUSINESS

20092 NEW BUSINESS

Items Removed from Consent Agenda Section
Discussion/Decision on Proposed changes to the City Personnel Policy, FMLA Policy, Vehicle Use Policy and Purchasing Policy to be brought back to City Council for adoption at the September 25th City Council meeting

20093 ORDINANCES

Ordinance - Amending Section 3-3-1 - Recreation Department Instructor Fee set by Resolution
Ordinance - Amending Animal Ordinance
Ordinance - Removing Technology Committee and adding Youth Advisory Council members

20094 FINAL COMMENTS

20095 EXECUTIVE SESSION - pursuant to Idaho Code Section 74-206(1)(c) to acquire an interest in real property which is not owned by a public agency

20096 DISCUSSION/DECISION on proposal to Albertson's on Paul's Building

20096 ADJOURN

MINUTES OF THE REGULAR MEETING OF THE
COUNCIL OF THE CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO,
HELD ON SEPTEMBER 11th, 2017, AT 6:00 P.M.

The Council of the City of Mountain Home, Elmore County, Idaho, met at Mountain Home City Hall Chambers, 160 South 3rd East, Mountain Home, Idaho on September 11th, 2017. A quorum was established with, Councilman Bryant, Councilman Bundy, Councilman Schipani, Councilman Perez and Mayor Sykes being present.

ITEM ADDED TO THE AGENDA UNDER NEW BUSINESS - Request to Purchase Paint Machine for the Street Department

Mayor Sykes said this item needed to be added under New Business tonight because of time constraints with the budget.

Councilman Schipani made a motion to add the Request to Purchase a paint machine for the Street Department under New Business, because there is a time constraint with the budget it needs to be on the Agenda at this meeting. So that it can be ordered in this fiscal year. Councilman Bryant seconded the motion.

The following vote was recorded:

Councilman Bryant	AYE
Councilman Schipani	AYE
Councilman Bundy	AYE
Councilman Perez	AYE

The vote being unanimous, the motion was carried and so ordered.

ITEM ADDED TO THE AGENDA UNDER NEW BUSINESS - Request to Purchase a Snow Blower for the Street Department

Mayor Sykes said the snow blower, that will attach to the skidster needed to be added to the agenda for the same reason, time constraints with the budget.

Councilman Schipani made a motion to add the purchase of a snow blower to the agenda under New Business because of time constraints with budget, so it can be purchased before the end of the fiscal year. Councilman Bryant seconded the motion.

The following vote was recorded:

Councilman Bryant	AYE
Councilman Schipani	AYE
Councilman Bundy	AYE
Councilman Perez	AYE

The vote being unanimous, the motion was carried and so ordered.

RECOGNIZING PERSONS IN THE AUDIENCE

- Nancy Landry was present and wanted to address the Council about getting a dog run installed at the Animal Shelter.

- Daniel Brennan was present and said he is running for a City Council seat in the November 2017 election.

- Eric Tautfest was present and announced he is running for City Council as well.

- Councilman Bundy said he is also running in the November 2017 election to keep his seat on the City Council.

• Brad Seymour was present and spoke about the dog ordinance the Mayor and Council are working on. He thought raising the prices of dog tags would help control the number of dogs in the City.

• Councilman Bundy said on the anniversary of the September 11th attacks he would like to take a moment to remember the lives lost that day.

CONSENT AGENDA

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• Councilman Schipani asked if Rocky Top BMX in Item P was required to carry insurance.

Nina Patterson, City Clerk said they were.

City Attorney, Jay Friedly wanted to make the Mayor and Council aware they had not filed with the state yet so technically they weren't a corporation.

Nina said they had filed the paperwork but it had not been processed
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completely yet. If the Council would approve the lease we will hold it until the website shows to has been filed and updated.

Councilman Schipani made a motion to approve the Consent Agenda as printed. Councilman Perez seconded the motion.

The following vote was recorded:

Councilman Bryant	AYE
Councilman Schipani	AYE
Councilman Bundy	AYE
Councilman Perez	AYE

The vote being unanimous, the motion was carried and so ordered.

OLD BUSINESS

There was no old business to discuss at this meeting.

NEW BUSINESS

Items Removed from Consent Agenda Section

Request to Purchase an SR321 Snow Blower for the Street Department

Gene Palmer, Street Superintendent apologized for the short notice but he had some money left over in one of his budget lines and thought this would be of good use to the Department.

Councilman Schipani made a motion to approve the request to purchase an SR321 Snow Blower for the Street Department. Councilman Bundy seconded the motion.

The following vote was recorded:

Councilman Bryant	AYE
Councilman Schipani	AYE
Councilman Bundy	AYE
Councilman Perez	AYE

The vote being unanimous, the motion was carried and so ordered.

Request to purchase a Graco Line Laser V-200HS Paint Machine for the Street Department

Gene Palmer, Street Superintendent said this is an item he has been putting off buying for a long time by fixing the one the Street Department currently has, but he doesn't feel it can be put off any longer.

Councilman Schipani made a motion to approve the purchase of the Graco Line Laser V-200HS Paint Machine for the Street Department. Councilman Bryant seconded the motion.

The following vote was recorded:

Councilman Bryant	AYE
Councilman Schipani	AYE
Councilman Bundy	AYE
Councilman Perez	AYE

The vote being unanimous, the motion was carried and so ordered.

Discussion/Decision on Proposed changes to the City Personnel Policy, FMLA Policy, Vehicle Use Policy and Purchasing Policy to be brought back to City Council for adoption at the September 25th City Council meeting

Nina Patterson, City Clerk said she updated the Personnel Policy and Council Minutes - September 11th, 2017

other policies with the changes and would like the Council to review them. She said at the next meeting she will be asking the Council to approve the current changes, unless they have any further changes to be made.

Councilman Bryant said he had a question on page five of the personnel policy. He would like to know why there is an age of forty or over with the harassment policy.

Councilman Bundy said he thought they were referring to age discrimination starting at forty.

Councilman Bryant said he had a question on page nineteen and he wanted to know if Parks and Recreation had been separated.

Nina said they took out that part of the policy because there is no Parks and Recreation Director anymore but a separate Superintendant for both Parks and Recreation.

Councilman Bryant said he wasn't sure exactly where it should go but should it specifically state that employees are not allowed to have an affair with another person's spouse.

Nina said it doesn't make specific reference to it but there is reference to employee conduct, outside of the workplace as well. She said she would check with ICRMP to see if there was wording that could be added to that effect.

Councilman Bryant said he wanted to discuss the issue of people who aren't promotable occupying positions that block other people from promoting. He said we shouldn't have to go outside to look for Department Heads when one leaves the employee beneath that Department Head should be capable of stepping into that position or they shouldn't be in that position.

Nina said the job specifications say you have to meet certain requirements or you cannot advance.

Councilman Bryant said they shouldn't be able to stay in the current position if they are not qualified to advance.

Councilman Schipani said the employees we have meet all of their qualifications to keep their jobs.

Councilman Bryant said he didn't want to see anyone held back because there are other people occupying positions they weren't qualified for.

Councilman Perez asked if you have people ready to step up to the next level blocked by people who don't want to move up would you be at risk of losing employees you have spent money to train.

Councilman Bundy said if you bump someone out of a position they are good at to put someone in there who wants to promote you have the same problem in reverse.

It was decided Nina Patterson, City Clerk would look into the questions that had been raised and redo the policy as needed.

ORDINANCES

Ordinance - Amending Section 3-3-1 - Recreation Department Instructor Fee set by Resolution (2nd Reading by Title Only)

The City Clerk read the Ordinance for its second reading by Title Only.

Mayor Sykes asked, "Does this Ordinance pass its second reading by Council Minutes - September 11th, 2017

Title Only.

The following vote was recorded:

Councilman Bryant	AYE
Councilman Perez	AYE
Councilman Schipani	AYE
Councilman Bundy	AYE

The vote being unanimous, the motion was carried and so ordered.

Ordinance - Amending Animal Ordinance (2nd Reading by Title Only)

The City Clerk read the Ordinance for its second reading by Title Only.

Mayor Sykes asked, "Does this Ordinance pass its second reading by Title Only."

The following vote was recorded:

Councilman Bryant	NAY
Councilman Perez	AYE
Councilman Schipani	AYE
Councilman Bundy	AYE

The majority of the vote being in favor, the motion was carried and so ordered.

Ordinance - Removing Technology Committee and adding Youth Advisory Council members

Councilman Bundy made a motion to suspend the rules and read this Ordinance by Title Only for all three readings with the first reading tonight. Councilman Schipani seconded the motion.

The following vote was recorded:

Councilman Bryant	AYE
Councilman Schipani	AYE
Councilman Bundy	AYE
Councilman Perez	AYE

The vote being unanimous, the motion was carried and so ordered.

The City Clerk read the Ordinance for its first reading by Title Only.

Mayor Sykes asked, "Does this Ordinance pass its first reading by Title Only."

The following vote was recorded:

Councilman Bryant	AYE
Councilman Schipani	AYE
Councilman Bundy	AYE
Councilman Perez	AYE

The vote being unanimous, the motion was carried and so ordered.

FINAL COMMENTS

- Nick Schilz, Police Chief said things are going well they are getting all of the body cameras going and working with IT to do that. Before the camera would work but wouldn't download to the PD computers or if it did they couldn't find the file.

- Dave Sonnentag, Water Superintendent said Well #16 is completed.

Mayor Sykes thanked the Water Department for their hard work on Saturday when there was a main line break.

- Shirley Batchelor, Wastewater Superintendent said things are going well in their department.

• Mark Moore, Fire Chief thanked Councilman Bundy for his words in remembrance of September 11th and said he agreed it was important to honor the 343 Firefighters and 70 Police Officers that perished that day along with all of the civilian casualties. He said on Sunday his department responded to four calls.

• Gene Palmer, Street Superintendent said they are still putting in sidewalk ramps and that would continue until the end of October. He said the Street Sweepers went through town again this morning to get everything cleaned up after the parade that was on Saturday.

• Paula Riggs, Economic Development Director said they have set the date of September 21st as the next Coffee with the Mayor date, after the Department Head meeting that day. She said there is a new Wing Commander, Commander Kunkel and one of his top priorities is community involvement and they are looking forward to working with him.

• Rich Urquidi, Public Works Director said there is a Water Resources Meeting Thursday at the Hampton Inn if anyone was interested in going.

• Paula Szafranski, City Treasurer said she is working on updating the CIP with the new budget that is coming out in October.

• Mayor Sykes thanked all the Departments that helped with the AFAD parade and festivities in the park.

• Karl Vaughn with ITD said starting the 13th exit 90 will be closed from nine in the morning to three in the afternoon.

• Mike Freeman, Communications Assistant said since the last council meeting he has been working on a couple of stories, one with the Street Department and one with the Library on the levy they are going out for. He said currently he is working on a video that will showcase the new BMX track that was just finished.

EXECUTIVE SESSION

Executive Session - pursuant to Idaho Code Section 74-206(1)(c) to acquire an interest in real property which is not owned by a public agency

Councilman Schipani made a motion to go into Executive Session - pursuant to Idaho Code Section 74-206(1)(c) to acquire an interest in real property which is not owned by a public agency. Councilman Bryant seconded the motion.

The following vote was recorded:

Councilman Bryant	AYE
Councilman Schipani	AYE
Councilman Bundy	AYE
Councilman Perez	AYE

The vote being unanimous, the motion was carried and so ordered.

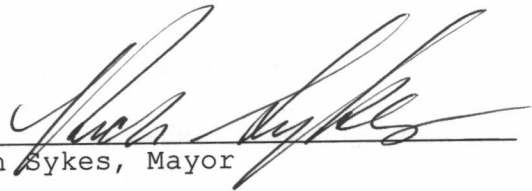
The Council went in to Executive Session at 6:59 P.M.

The Council came out of Executive Session at 7:22 P.M.


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ADJOURN

There being no further business to come before the Council, the meeting was adjourned at 7:22 P.M. by orders from Mayor, Rich Sykes.


Rich Sykes, Mayor

ATTEST:


Nina Patterson, City Clerk

