



**MINUTES OF THE PLANNING AND ZONING COMMISSION REGULAR MEETING
CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO**

September 17, 2018

6:00 PM

ESTABLISH A QUORUM

Chairperson Dennis Belt noted there was a quorum present and called the September 17, 2018, Regular Meeting of the Planning and Zoning Commission to order. Attending were Planning and Zoning Commission Members, Josh Dison, Deedee Devol, Mary Miracle, James Eskridge, and Ralph Binion. Commission Member Nancy Brletic, was absent.

Staff members attending were Building Official Mike McCain, Administrative Assistant Brenda Ellis and Attorney Jay Friedly.

MINUTES-

September 4, 2018

Commission Member Josh Dison made a motion to approve the minutes for the Regular Planning and Zoning Meeting held on September 4, 2018. Commission Member Ralph Binion seconded the motion. Vote is as follows: Commission Member Dison; aye, Commission Member Miracle; aye, Commission Member Eskridge; aye, and Commission Member Binion; aye, Commission Member Devol declined vote due to absence. Motion passed by a unanimous vote.

PUBLIC HEARING AND ACTION

* None

NEW BUSINESS

*None

OLD BUSINESS

*Recommendation – Ordinance Change-Enacting New Section 9-6-7: Lot Line Adjustments

Commission Member James Eskridge made a motion that the Planning and Zoning Commission recommends to the City Council that it approve and adopt the proposed enactment of a new City Code Section 9-6-7 concerning lot line adjustments by providing for the purpose and applicability of the new ordinance concerning lot line adjustments, providing for the process of applying for a lot line adjustment, requiring an approval letter by the building official or city planner and providing standards and required findings for the lot line adjustment. Commission Member Mary Miracle seconded the motion. Vote is as follows: Commission Member Dison; aye, Commission Member Devol; aye, Commission Member Miracle; aye, Commission Member Eskridge; aye, and Commission Member Binion; aye. Motion passed by a unanimous vote.

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*Discussion/Decision/Recommendation-Tabled from previous meeting-Ordinance Change-repeal 9-6-8: Letters of Information/Lot Splits and Enacting New Section 9-6-8:Minor Division of Lands

Mike McCain stated, "The issue of the parcels created prior to January 20, 1994 was due to the County having problems with parcels dated prior to that date. The County will be repealing that portion of their Ordinance also. I have removed it from the Ordinance."

Commission Member Ralph Binion made a motion that the Planning and Zoning Commission recommends to the City Council that it approve and adopt the proposed repeal of the existing City Code Section 9-6-8 and the enactment of a new City Code Section 9-6-8 concerning minor divisions of lands by providing for the purpose and applicability of the new Section 9-6-8, providing for the process for the application and approval of an application for a minor division of lands, and providing for standards and required findings for the minor divisions of lands. Commission Member Mary Miracle seconded the motion. Vote is as follows: Commission Member Dison; aye, Commission Member Devol; aye, Commission Member Miracle; aye, Commission Member Eskridge; aye, and Commission Member Binion; aye. Motion passed by a unanimous vote.

*Recommendation-Letter of Information/Lot Line Adjustment-Roy Brown-921 Airbase Road and Vacant Lot to the west.

Commission Member Mary Miracle made a motion that the Planning and Zoning Commission recommends to the City Council that it approve the application for a Letter of Information Lot Line Adjustment by the Applicant for the two parcels of real property located in Lot 16 of Garrett Addition to Mountain Home, Elmore County, Idaho, commonly known as 921 Airbase Road, the legal descriptions of which are shown of the Warranty Deeds that are attached hereto as Exhibits A and B by moving the east boundary line of Parcel A that is shown on the survey map that is attached as Exhibit E 49.15 feet tot the east, which will increase the size of Parcel A and decrease the size of Parcel B as shown on said survey map.. Commission Member Ralph Binion seconded the motion. Vote is as follows: Commission Member Dison; aye, Commission Member Devol; aye, Commission Member Miracle; aye, Commission Member Eskridge; aye, and Commission Member Binion; aye. Motion passed by a unanimous vote.

DEPARTMENT HEAD ITEMS

*Monthly Building Permit Report – August 2018

* Monthly Code Enforcement Report – August 2018

ITEMS REQUESTED BY COMMISSION/STAFF

*None

RECOGNIZE PERSONS NOT ON THE AGENDA

*None

ADJOURN

Chairperson Dennis Belt adjourned the meeting at 6:07 p.m.

Chair

