

MINUTES OF THE REGULAR MEETING OF THE  
 COUNCIL OF THE CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO,  
 HELD ON MARCH 22<sup>nd</sup>, 2021, AT 6:00 P.M.  
 AT MOUNTAIN HOME CITY HALL CHAMBERS  
 MOUNTAIN HOME, IDAHO

- 21056 CALL MEETING TO ORDER/ESTABLISH A QUORUM
- 21056 PRESENTATION OF FY20 AUDIT - Harris & Co.
- 21056 SWEARING-IN OF NEW CITY LIBRARY DIRECTOR - Shasta Hochstrasser
- 21056 RECOGNIZING PERSONS IN THE AUDIENCE
- 21056 COUNCIL COMMENTS
- 21056 CONSENT AGENDA - All matters listed within this Consent Agenda section require formal Council action, but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motion a Council member or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda. ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.
- A. APPROVAL OF MINUTES
    - Planning and Zoning Commission - March 1, 2021
    - City Council - March 8, 2021
    - Traffic Safety Advisory Committee - March 10, 2021
  - B. BILLS - 3/9/21 to 3/22/21 in the Amount of \$396,031.03
  - C. TREASURER'S REPORT - for the Period Ending 2/28/2021
  - D. APPROVE SUBLETTING OF A PORTION OF PROPERTY Leased by Consolidated Enterprises, LLC at 1205 Hwy. 20 to United Parcel Service, Inc. for a feeder exchange point and Authorize the Mayor to sign
  - E. APPROVE RECOMMENDATION OF APPOINTMENT of Tiffany Belt to the position of City Clerk upon the retirement of Current City Clerk Nina Patterson on May 24<sup>th</sup>, 2021
  - F. APPROVE GRANT APPLICATION APPROVAL REQUEST for an Idaho Transportation Department Grant #2021/22-004 for the ADA Curb Ramp Project
  - G. APPROVE FLOOD EVENT PLAN for the Large Dog Park Fence Removal in the event of a flood and Authorize the Mayor and City Clerk to sign
  - H. APPROVE TASK ORDER #23 WITH KELLER ASSOCIATES to update the wastewater EDU's and Authorize the Mayor to sign
  - I. APPROVE SCOPE OF WORK for T-O Engineers to perform an Independent Fee Estimate for the Design Phase of the New Taxiways construction project at the City Airport required as part of Grant #2021/22-003 and Authorize the Mayor to sign
- 21057 OLD BUSINESS
- 21057 NEW BUSINESS
- Items Removed from Consent Agenda Section. ACTION ITEM.
  - DISCUSSION/DECISION on Planning and Zoning Recommendation to approve the expansion of an existing conditional use permit with the following condition: that the applicant Richard McKenna Elementary, be required to construct a solid six-foot fence between the residential

property located at 703 N 14<sup>th</sup> E and 575 N 14<sup>th</sup> E. ACTION ITEM.

DISCUSSION/DECISION on Planning and Zoning  
Recommendation to approve a conditional use permit for Crystal Rodgers to open a commercial childcare center to be located at 540 North 6<sup>th</sup> East with conditions. ACTION ITEM.

- 21057           ORDINANCES  
                  Ordinances - Amending Section 7-1A-10 Increasing the Hydrant Meter Deposit to \$1,500.00. ACTION ITEM.
- 21057           FINAL COMMENTS
- 21057           ADJOURN

MINUTES OF THE REGULAR MEETING OF THE  
COUNCIL OF THE CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO,  
HELD ON MARCH 22<sup>nd</sup>, 2021, AT 6:00 P.M.

The Council of the City of Mountain Home, Elmore County, Idaho, met at the Mountain Home City Hall Chambers, 160 South 3<sup>rd</sup> East, Mountain Home, Idaho on March 22<sup>nd</sup>, 2021. A quorum was established with, Councilman Stokes, Councilman Bundy, Councilman Brennan, Councilman McCain and Mayor Sykes being present.

PRESENTATION OF FY20 AUDIT - Harris & Co.

Josh Tyree with Harris & Co. was present via Zoom and gave a presentation of the FY20 Audit.

SWEARING-IN OF NEW CITY LIBRARY DIRECTOR - Shasta Hochstrasser

City Clerk, Nina Patterson swore in Shasta Hochstrasser as Library Director and the meeting continued.

RECOGNIZING PERSONS IN THE AUDIENCE

Betty Ashcraft came forward to ask questions about the Paul's Market building.

Brock Cherry, Community Development Director invited anyone with questions about developments in the City to contact his office with questions.

COUNCIL COMMENTS

- Councilman Stokes said he reached out to Superintendent James Gilbert of the Mountain Home School District about the Essay Contest the City is sponsoring and flyers have been distributed to students.

- Mayor Sykes read a letter of thanks from American Legion Post #26 regarding Street Superintendent, Gene Palmer. Commander Mark Russell of Post #26, said Gene was very helpful in the process of redoing the curb, gutter and sidewalk for their driveway at the Post.

Mayor Sykes read a statement announcing the joint partnership between the City and WECRD. He said for now it would be very broad, but he was excited to move forward with the joint project and hopefully it will result in great things for the City.

CONSENT AGENDA

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Council Minutes - March 22<sup>nd</sup>, 2021

- Clerk Nina Patterson on May 24<sup>th</sup>, 2021
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Councilman Bundy made a motion to approve the Consent Agenda as printed. Councilman Stokes seconded the motion.

The following vote was recorded:

Councilman Stokes	AYE
Councilman Bundy	AYE
Councilman Brennan	AYE
Councilman McCain	AYE

The vote being unanimous, the motion was carried and so ordered.

#### OLD BUSINESS

There was no Old Business to discuss.

#### NEW BUSINESS

Item Removed from Consent Agenda Section. ACTION ITEM.

There were no items removed from the Consent Agenda.

Discussion/Decision on Planning and Zoning Recommendation to approve the expansion of an existing conditional use permit with the following condition: that the applicant Richard McKenna Elementary, be required to construct a solid six-foot fence between the residential property located at 703 N 14<sup>th</sup> E and 575 N 14<sup>th</sup> E. ACTION ITEM.

Mayor Sykes pulled this item off the agenda, to be taken up at the Special City Council Meeting on Wednesday, March 24<sup>th</sup> at 2:30 p.m.

Discussion/Decision on Planning and Zoning Recommendation to approve a conditional use permit for Crystal Rodgers to open a commercial childcare center to be located at 540 North 6<sup>th</sup> East with conditions. ACTION ITEM.

The Mayor asked Nina Patterson, City Clerk to read the Conditions for the record.

Councilman Brennan said he does appreciate the requirement of the paving. He said he thinks it is important to have it paved and is glad that is being required and he hopes it can be done within the first year, so Planning and Zoning will not have to review it again.

Councilman McCain made a motion to approve the Planning and Zoning Recommendation to approve a conditional use permit for Crystal Rodgers to open a commercial childcare center to be located at 540 North 6<sup>th</sup> East on the condition she pave the parking lot within a year or come back to Planning and Zoning should she need more time. Councilman Bundy seconded the motion.

The following vote was recorded:

Councilman Stokes	AYE
Councilman Bundy	AYE
Councilman Brennan	AYE
Councilman McCain	AYE

The vote being unanimous, the motion was carried and so ordered.

#### ORDINANCES

Ordinance - Amending Section 7-1A-10 Increasing the Hydrant Meter Deposit to \$1,500.00. ACTION ITEM.

Councilman Brennan asked what the reason for the increase was.

Rich Urquidi, Director of Public Works said currently the deposit is \$800.00 but the actual cost to replace the meter is \$1,500.00 so if a hydrant meter is lost or broken \$800.00 would not pay to replace the meter.

Councilman Bundy made a motion to suspend the three reading rule and read the Ordinance by title only for its one and only reading tonight. Councilman McCain seconded the motion.

The following vote was recorded:

Councilman Stokes	AYE
Councilman Bundy	AYE
Councilman Brennan	AYE
Councilman McCain	AYE

The vote being unanimous, the motion was carried and so ordered.

The City Clerk read the Ordinance for its first and final reading by Title Only.

Mayor Sykes asked, "Does the Council wish this Ordinance to pass."

The following vote was recorded:

Councilman Brennan	AYE
Councilman Stokes	AYE
Councilman Bundy	AYE
Councilman McCain	AYE

The vote being unanimous, the motion was so ordered and given #1711.

#### FINAL COMMENTS

- Hank Patrick, Building Official said he is working with Hubble and CBH Homes on permits for new homes and Dutch Bros. and Grocery Outlet on Commercial permits. Craig Whitted, the City Code Enforcer passed his Commercial Inspectors test and will be able to do those inspections as well.

- Fire Chief, Mark Moore said they have been training on the tower truck that was purchased jointly by the Mountain Home Fire Department and the Rural Fire Department in February. He said on the 26<sup>th</sup> of this month he plans on putting the tower truck into service and invited the Mayor and Council to come take a tour this Friday. He said he anticipates April, May and June to be extremely busy training months for his department.

- Paula Szafranski, City Treasurer said this year the Department Heads will all be here as a group to answer questions during the budget presentation, and she will be getting the schedule out to the Council for the budget process.

- Shirley Batchelor, Wastewater Superintendent said April 1<sup>st</sup> starts the Wastewater Land Application and they have been getting everything ready to go for that. They have replaced the entire Chlorine system and they are getting ready to do groundwater samples.

- Police Chief, Scott Conner said Tuesday the 23<sup>rd</sup>, Sergeant Jeff Rhodes will be retiring, and they will have a promotion ceremony for Officers Dudley and Lakeman on the 25<sup>th</sup> to promote them to the rank of Corporal. He said they have an opening for an Office Administrator currently.

- Gene Palmer, Street Superintendent said they are starting to disassemble the winter trucks and they have moved from working on the dump closure to patching roads.

- Miguel Pedroza, Parks Superintendent said they are preparing the fields for soccer to begin. He said this week they are hoping to get the drip system started downtown.

- Dave Sonnentag, Water Superintendent said they are doing general maintenance helping the Parks Department with getting the watering system started in the downtown.

- Brock Cherry, Community Development Director said it is really exciting to be a part of the growth that is happening here in Mountain Home. He thanked his employees for all the hard work they do. In the next three to five years a conservative estimate is there will be an additional 1000 homes built in Mountain Home. He said last year there were 60 home permits and he thinks they will double it this year.

- Shasta Hochstrasser, Library Director said she is looking at solar energy grants to put solar panels on the library roof and help with energy costs. She said the Library was able to obtain both the Summer STEM Grant and the Summer Intern Grant and there will be training on that in April. She said the Boise Philharmonic has given the Library permission to stream their concerts and patrons can sign up for that through the City Library.

- Tiffany Belt, Recreation Superintendent said spring soccer will be kicking off soon and they have been working on their Recreation guide which will be out in April. She said the new basketball court in Ridgecrest Park is a great addition and has been widely used. She said Regence Blue Shield gave the City \$10,000.00 toward their outdoor fitness park. Tiffany thanked the Council for approving her appointment to the City Clerk position after Nina's retirement.

- Nina Patterson, City Clerk said she will be retiring May 24<sup>th</sup> and thanked the Mayor and Council and all the Department Heads for making the 17 years she has worked for the City enjoyable. She also thanked the Council for approving the appointment of Tiffany Belt to replace her as City Clerk after her retirement, as she knows Tiffany will do a great job.

- Rich Urquidi, Public Works Director said it was a busy time of year for Public Works. He said Phase II of Morning View Subdivision has 14 lots left and there was a pre-construction meeting for Phase III last week and that will be 54 lots.

- Councilman Stokes said he would like to see the City get some updated trash cans and wondered if the City could reach back out to Republic Services to check on the progress with that.

- Councilman Brennan expressed how much he has enjoyed working with Nina as City Clerk and she will be missed when she retires.

- Councilman McCain said it is so important for the City to stay ahead on EDU's because they can be gone through so quickly with homes and businesses coming to town.

- Mayor Sykes thanked Representative Bundy for carrying the bill that gets the \$28,000,000.00 in funding for the Air Force Base Water Project.

That will continue the Base's readiness and will help when Mayor Sykes goes to Washington D.C. to lobby for the base. He thanked the Council for trusting his choice of Tiffany as the new City Clerk. He said Nina will be truly missed when she retires. Mayor Sykes thanked the Department Heads for all the work they have done to secure grants that have helped move the City forward. In the last few years, the City has been awarded \$6,000,000.00 in grant money.

ADJOURN

There being no further business to come before the Council, the meeting was adjourned at 7:04 P.M. by orders from Mayor Sykes.

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Rich Sykes, Mayor

ATTEST:

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Nina Patterson, City Clerk