

MINUTES OF THE REGULAR MEETING OF THE  
COUNCIL OF THE CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO,  
HELD ON AUGUST 24<sup>th</sup>, 2020, AT 6:00 P.M.  
AT MOUNTAIN HOME CITY HALL CHAMBERS  
MOUNTAIN HOME, IDAHO

- 20828 CALL MEETING TO ORDER/ESTABLISH A QUORUM
- 20828 RECOGNIZING PERSONS IN THE AUDIENCE
- 20828 COUNCIL COMMENTS
- 20828 CONSENT AGENDA - All matters listed within this Consent Agenda section require formal Council action, but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motion a Council member or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda. ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.
- A. APPROVAL OF MINUTES
    - Planning & Zoning Commission - August 3, 2020
    - City Council - August 10, 2020
    - Traffic Safety Committee - August 12, 2020
    - Special City Council - August 17, 2020
  - B. BILLS - 8/11/20 to 8/24/20 in the Amount of \$288,673.61
  - C. TREASURER'S REPORT - for the Period Ending 7/31/20
  - D. APPROVE REQUEST TO REPLACE HVAC System at Visitors Center using Contingency Funds **(Removed from Consent Agenda and placed under New Business)**
  - E. APPROVE REQUEST TO REORGANIZE Police Department to add Corporal positions
  - F. APPROVE AGREEMENT WITH THE COTTAGE INVESTORS II, LLC to allow The Cottages of Mountain Home to use the Discovery Pre-School building as a second location during an emergency and Authorize the Mayor and City Clerk to sign
  - G. APPROVE ENGAGEMENT LETTER FOR AUDIT SERVICES with Harris & Co., P.A. to Audit the FY20 financials and Authorize the Mayor to sign
  - H. APPROVE RENEWAL OF PROSECUTION SERVICES AGREEMENT with Paul J. Fitzner, MSBT Law from October 1<sup>st</sup>, 2020 September 30<sup>th</sup>, 2021 and Authorize the Mayor and City Clerk to sign
  - I. APPROVE RENEWAL TO CONTINUE ON STATE CONTRACT and allow the City to continue to use the WEX Government Fleet Card Program for Fuel in City Vehicles and Equipment for the 2020/2021 budget year
  - J. CONTINUE WITH UNITED HERITAGE as the Life Insurance Provider for the City of Mountain Home for the 2020-2021 year with no change to contract or rates
  - K. CONTINUE WITH RELIANT BEHAVIORAL HEALTH as the Employee Assistance Program Counseling Service for the City of Mountain Home for the 2020-2021 year with no rate increase and Authorize the Mayor to sign
  - L. CONTINUE WITH NATIONAL BENEFITS SERVICES, LLC as the Benefit Administrator for the City of Mountain Home for the 2020-2021 year with no change to contract or rates
  - M. CONTINUE WITH GBS (LEAVITT GROUP COMPANY) as the Benefit Services Administrator for the City of Mountain Home for the 2020-2021 year with no

change to contract or rates

- N. CERTIFY L2 for FY21 Budget and Authorize the Treasurer to Sign
- O. PASS RESOLUTION #23-20 - Establishing Building Permit and Plan Review Fees
- P. PASS RESOLUTION #24-20 - Establishing Fire Review and Inspection Fees
- Q. PASS RESOLUTION #25-20 - Approving the Lease Agreement with Sequel TSI of Idaho, LLC for Lot 3A, Block 1 of the Mountain View Industrial Park and Authorizing the Mayor and City Clerk to sign

20828 OLD BUSINESS

20829 NEW BUSINESS

Items Removed from Consent Agenda Section. ACTION ITEM.

Discussion/Decision on Recommendation from the Planning and Zoning Commission to move forward with the Annex and Zone R-4 of the Knudson/Gatlin property located on the East side of South 5<sup>th</sup> West Street, North of Smith Road and East of Caribou Drive. ACTION ITEM.

20830 FINAL COMMENTS

20832 ADJOURN

MINUTES OF THE REGULAR MEETING OF THE  
COUNCIL OF THE CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO,  
HELD ON AUGUST 24<sup>th</sup>, 2020, AT 6:00 P.M.

The Council of the City of Mountain Home, Elmore County, Idaho, met at the Mountain Home City Hall Chambers, 160 South 3<sup>rd</sup> East, Mountain Home, Idaho on August 24<sup>th</sup>, 2020. A quorum was established with, Councilman Stokes, Councilman McCain, Councilman Brennan, Councilman Bundy, and Mayor Sykes being present.

MOTION TO ADD REQUEST FOR FREE TIE DOWN FEES UNDER NEW BUSINESS

Mayor Sykes said a request for free tie down fees for Tom Hoegg needed to be added under New Business because it is time sensitive and cannot wait until the next meeting.

Councilman McCain made a motion to add under New Business a request for free Tie Down Fess for Tom Hoegg because this matter was time sensitive and could not wait until the next Council Meeting. Councilman Stokes seconded the motion.

The following vote was recorded:

Councilman Stokes	AYE
Councilman McCain	AYE
Councilman Brennan	AYE
Councilman Bundy	AYE

The vote being unanimous, the motion was carried and so ordered.

RECOGNIZING PERSONS IN THE AUDIENCE

A.J. Lewis was present and spoke about Virtual AFAD this year due to the restriction on gatherings for active duty military.

COUNCIL COMMENTS

Councilman Stokes said Justin Rose is doing a great job on the motocross track at Optimist.

Mayor Sykes said there have been some volunteers for the City who have done a great deal of work lately, Glenn McNally and Eric Tautfest and he is very appreciative of them.

Paula Szafranski, City Treasurer said there was a request from the Census Committee because response from Elmore County has been low.

Councilman Brennan said he attended a police call for the City of a semi-truck on the walking path last week and he had no idea how he got that far down the path. He said there was some damage, but the PD was able to get his insurance information. Councilman Brennan said there was a police call for some juveniles who took the City tractor for a joyride because the keys were left in it out at Optimist Park, so he thought that might be a lesson for everyone to be a bit more careful with City equipment.

CONSENT AGENDA

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- Councilman Brennan asked to have item D removed from the Consent Agenda and placed under New Business.

Mayor Sykes pulled Item D from the Consent Agenda and placed it under New Business.

- Councilman Bundy asked Chief Conner to explain the Police Department reorganization.

Police Chief, Scott Conner said they have four or five sergeants they will lose to attrition in the next 24 to 36 months, and then there are some in the middle and there are a lot that are brand new. He said they hope to implement the corporal positions to mentor some of the newer people into leadership positions and will eliminate two Sergeant positions at that time.

Councilman Stokes made a motion to approve the Consent Agenda as printed without Item D. Councilman Bundy seconded the motion.

The following vote was recorded:

Councilman Stokes	AYE
Councilman McCain	AYE
Councilman Brennan	AYE
Councilman Bundy	AYE

The vote being unanimous, the motion was carried and so ordered.

#### OLD BUSINESS

There was no old business to discuss at this meeting.

#### NEW BUSINESS

Item Removed from Consent Agenda Section. ACTION ITEM.

Item D: Approve Request to replace HVAC System at Visitors Center using Contingency Funds. ACTION ITEM.

Nina Patterson, City Clerk said at the time the council meeting packet was printed she had not received a second quote for this, but she has now received the quote from PMG which is \$10,942.00 for a new HVAC system for the Visitor's Center. J&J Heating and Cooling's quote was only \$6,585.00. She advised that the repair and maintenance line for the Visitor's Center had no money left in it and that is why it would need to be paid out of contingency.

Mayor Sykes said the City owns the building the Visitors Center is in, but not the merchandise inside.

Councilman Brennan said that basically answers his question, he just didn't want to move forward on this item until the City had gone out for more than one quote but now that the City has two quotes he is fine to move forward.

Councilman McCain made a motion to approve the request to replace the HVAC System at the Visitors Center using J&J Heating and Cooling and paying for it out of Contingency Funds. Councilman Stokes seconded the motion.

The following vote was recorded:

Councilman Stokes	AYE
Councilman McCain	AYE
Councilman Brennan	AYE
Councilman Bundy	AYE

The vote being unanimous, the motion was carried and so ordered.

Request for Free Tie Down Fees for Tom Hoegg. ACTION ITEM.

Mayor Sykes said this request came to him and currently the mechanics do not have to pay tie down fees for three spaces, and since Tom Hoegg is a mechanic at the Airport, Tom thought he should be able to have the free tie down fees as well.

Councilman Stokes said he felt if they were doing it for one FBO it should be the same for another.

Councilman Brennan asked if the three free spaces are in City ordinance.

Nina Patterson, City Clerk said it is in a contract that Ted Thompson has as a mechanic. Currently Mr. Thompson has no mechanic, but Tom has been doing mechanic work at the airport and so he is requesting the free tie downs.

Councilman Bundy asked if these spots would be dedicated to planes that are being repaired or waiting to be repaired.

Councilman Brennan asked if Tom Hoegg had a contract with the City for mechanic work.

Nina said he does not, but in the City ordinance it states an FBO can do mechanic work and he does have an FBO License.

Councilman Brennan said at the last meeting he felt as though Tom threatened the City that if the fees weren't waived, he would take his planes elsewhere.

Councilman Brennan made a motion to deny the waiver of tie down fees for Tom Hoegg.

There was no second and the motion died.

Councilman Stokes made a motion to approve the waiver of tie down fees for Tom Hoegg, FBO at the City Airport. Councilman McCain seconded the motion with the understanding this is for the planes he is working on, not his own private planes.

Councilman Bundy said he was torn on this item because he didn't feel it was a true emergency but since it is temporary in nature, and would be addressed with all the airport contracts in December then it was okay for now.

The following vote was recorded:

Councilman Stokes	AYE
Councilman McCain	AYE
Councilman Brennan	NAY
Councilman Bundy	AYE

The majority of the vote being in favor, the motion was carried and so ordered.

Discussion/Decision on Recommendation from the Planning and Zoning Commission to move forward with the Annex and Zone R-4 of the Knudson/Gatlin property located on the East side of South 5<sup>th</sup> West Street, North of Smith Road and East of Caribou Drive. ACTION ITEM.

Councilman Bundy said after reviewing this taking into consideration the location and the lot size he felt it fit in quite well with R-4 zoning.

Councilman Bundy made a motion to approve the recommendation from the Planning and Zoning Commission to move forward with the Annex and Zone R-4 of the Knudson/Gatlin property located on the East side of South 5<sup>th</sup> West Street, North of Smith Road and East of Caribou Drive. Councilman Stokes seconded the motion.

The following vote was recorded:

Councilman Stokes	AYE
Councilman McCain	AYE
Councilman Brennan	AYE
Councilman Bundy	AYE

The vote being unanimous, the motion was carried and so ordered.

Councilman McCain said this would need an annexation agreement when this comes forward again.

Nina Patterson, City Clerk said there would have to be an ordinance brought back to the Council for the annexation and zoning and an annexation agreement would be included at that time.

#### FINAL COMMENTS

- Councilman Bundy thanked the Community for cautious driving with the start of the school year. He said everyone is getting used to differences in school this year and he thought the community has come together to make the best of it.

- Councilman Stokes said he saw a serious accident in front of Hacker and wanted to remind everyone that school zones are twenty miles per hour and to make sure you are aware of pedestrians.

#### ADJOURN

There being no further business to come before the Council, the meeting was adjourned at 6:25 P.M. by orders from Mayor Sykes.

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Rich Sykes, Mayor

ATTEST: \_\_\_\_\_  
Nina Patterson, City Clerk