



**Final Plat (FPLAT)
OpenGov Application
Checklist**

- **Proof of Proprietary Interest**

A proprietary interest is a property right; an interest held by a property owner. This can be in the form of a Warranty Deed or Affidavit of Legal Interest from the Property owner.

- **Vicinity Map (8 1/2" by 11")**

Showing the location and current zoning of the property as well as zoning districts and land uses of adjacent properties

- **Final Plat**

The final plat shall be in agreement with the preliminary plat and include at least the following:

- **Ownership:** Proof of current ownership of the real property included in the proposed final plat.
- **Location:** The name and general location of the subdivision in bold letters at the top of the sheet.
- **North Arrow:** The north point and scale of the plat.
- **Legal Boundaries:** The boundaries must be accurately drawn, showing the proper bearings and dimensions of all subdivision boundary lines. These lines should not be heavier than street and lot lines.
 - Monuments of iron pipe, stone, or concrete shall be set at tangent points or points of curves of streets, intersections of property lines, at alley intersections, and at such other points as may be necessary to make the retracing of the lines as shown on the plat reasonably convenient.- All linear dimensions shall be calculated to the nearest one-hundredth of a foot (0.01'), and all bearings shall be calculated to the nearest ten (10) seconds of arc. All curves shall be defined by the radius, central angle, tangent, arc, and chord distances. The description and location of all monuments shall be shown.



- In addition to the requirements of title 50, chapter 13 of the Idaho Code, the exterior boundary of the subdivision shall be tied to not less than two (2) recognized county or city survey monuments.
- **Streets/Alleys/Easements:** The names, widths, lengths, bearings, curve data for centerlines of proposed streets, alleys, and easements desired or necessary; also the boundaries, bearings, and dimensions of all parcels within the subdivision to be dedicated to the use of the public. The size, lines, dimensions, curve data, and the number of lots, blocks, and/or parcels reserved for any reason within the subdivision.
- **Adjacent Streets/Alleys:** The widths and names of abutting streets and alleys. The names and boundaries of all subdivisions previously recorded and adjacent thereto must be shown upon the final plat. These adjacent subdivisions will be shown in dotted lines to show their relationship to the plat offered for the record. If adjoining land is unplatted, it should be indicated as such.
- **Lot/Block Numbering:** All lots shall be numbered by progressive numbers in each separate block. Blocks shall also be numbered consecutively throughout all adjoining plats of the same name.
- **Final Plat/Signature Sheet:** Final plat shall contain the following: registered land surveyor's certificate of survey, owner's dedication certificate with acknowledgment, the approval of the mayor and council as attested by the city clerk, approval by the city engineer, and other certificates required by the Idaho Code and county ordinances.
- **Stormwater:** Stormwater retention location.
- **Survey:** All dimensions, both linear and angular, are to be staked in the field by an accurate control survey, which must balance and close within a limit of one in ten thousand (10,000).
- **Intended Use:** All lots shall be identified with the intended use of the lots such as residential single-family, duplex, townhouse and multiple housing, commercial, industrial or recreational and showing of any sites proposed for parks, playgrounds, schools, churches, or other public uses.