

MINUTES FROM THE JOINT IMPACT FEE ADVISORY COMMITTEE SPECIAL
MEETING
HELD ON March 13, 2025, AT 6:00 P.M.

MEMBERS PRESENT: Teran Mitchell, Brendan McCarthy, Marshall Carruthers, and Kelly McCormick

MEMBERS ABSENT: Ray Liercke

CITY STAFF PRESENT: Brenda Ellis, Nicole Coffey, Mayor Rich Sykes, City Clerk Tiffany Belt, City Treasure Paula Szafranski, Chris Curtis, Chief Jonathan Thompson, Miguel Pedroza, Chief Mark Moore, and legal counsel Geoff Schroeder.

TRANSCRIBER: Nicole Coffey

CALL MEETING TO ORDER/ESTABLISH QUORUM

Brendon McCarthy called the meeting to order.

Brendan McCarthy motioned to add to the agenda under new business to elect vice chairperson. Teran Mitchell second the motion. The vote goes as follow: Kelly McCormick; aye, Marshall Carruthers; aye, Teran Mitchell; aye, Chairperson Brendan McCarthy; aye. The motion passed unanimously.

MINUTES:

*Action Item - February 6, 2025
February 19, 2025

Teran Mitchell motioned to approve the minutes for February 6, 2025, and February 19, 2025, Kelly McCormick second the motion. The vote goes as follow: Marshall Carruthers; aye, Kelly McCormick; aye, Teran Mitchell; aye, Chairperson Brendan McCarthy; aye. The motion passed unanimously.

RECOGNIZE PERSONS IN THE AUDIENCE:

*None

OLD BUSINESS:

*None

NEW BUSINESS:

*Action Item – Discussion/Decision
Meet with Mayor and Department Heads

Mayor Rich Sykes started the discussion regarding why he asked for this meeting. Some of the Department Heads would like to spend some of the impact fees for things that they need for the department.

There was a discussion regarding the good council hall building on E 8th N. ST Luke's informed Denise at Parks and Rec that they are going to tear down the building. Parks and Rec would like to build a Recreation building. Plan to tear the building down in 2 to 3 years.

Miguel Pedroza the parks superintendent spoke first he would like to use some of the Impact Fees that were collected for Parks to put permanent restrooms in the parks the city maintains. They would start with the busy park. Carl Miller Park they would like to tear down the cook shack and build in the same place a kitchen with restrooms attached. For Carl Miller Park Miguel had a cost estimate that is good till May the estimate was around \$600,000. 00 for the cook shack and restrooms. It would be 1600sqf. Teran Mitchell is concerned about the amount and thinks it is way too high and will keep a good eye on the prices.

City Treasure Paula Szafranski explained the breakdown of the fees and dates of the CIP and the projects they would like to use the funds for.

There was a discussion regarding the Idaho State Code and what the Impact Fee Advisory Committee should be involved in. They are here for advisement they are there to make sure that the best decisions are being made. That is why the state code says that a minimum of two people on the committee needs to be familiar with development, and everything that the committee will look at.

City Clerk Tiffany Belt explained to the committee the city and the city council governmental side. The projects are at a high dollar amount they will go out for RFQ/FRP and are awarded to typically the lowest bidder. The city does not get to pick the decision does go to city council and they can approve the bid they would like.

There was a discussion regarding the funds. The projects do not start until all the funds are collected. They do not want to start a project then stop and it not be finished because they don't have the funds.

There was a discussion regarding the price of the porta potty's the city rents for the parks and events.

Chief Jonathan Thompson from the Police Department started the discussion about staffing and how they calculate how many officers they need per calls of service or by population.

Chairperson Brendan McCarthy introduced two guests to help talk about the streets first guest is Scott Fish with the Mountain Home School District and second guest is Wendy Howell with Idaho Transportation Department.

Chris Curtis the Public Works Director started the discussion regarding the projects he had listed. Some of the street projects he did not change them just increased the amount due to rise

is price of materials. The two roundabouts have been dropped because after discussion with ITD they were no longer interested in the roundabouts. Wendy from ITD confirmed the information for the roundabouts. The streetlight on N Haskett and Airbase Rd is still on the list but because ITD is not in favor of it because it is too close to the other one on S 5th W. The city and ITD will need to work together to find out what the other options are for the N Haskett and Airbase Rd intersection.

There was a discussion regarding an asphalt recycling machine that the Mayor, Chris, and Councilman Harjo have watched the machine in action, would be a great asset to the city.

There was a discussion about a new public works building.

There was a discussion regarding the mater transportation plan.

There was a discussion regarding the intersections that have had the most accident reports. The ones that have the most accidents it be car vs car, car vs people are 14th and American Legion, and Haskett and Airbase Rd. Both of these locations are ITDs main roads.

There was a discussion regarding the impact fees for the intersection. Are we getting close to the 8-year deadline? Impact fees started being collected a couple years ago.

There was a discussion regarding the asphalt recycling machines and what roads need to be fixed.

There was a discussion about Smith Rd. With all the new build and traffic there is concern about the intersection of HWY 51 and Smith Rd. Currently the intersection is in the county, and we do not collect impact fees. We could have an intergovernmental agreement with the other entity since that intersection is used to access the area that is being impacted.

Chief Mark Moore with the Mountain Home Fire Department spoke next gave the committee a break down how the Fire Department works since they are made up of paid volunteer fire fighters. The Fire Department just completed where they get a rating, and the department has previously rated a 3 which they are very proud of. The rating is based off the response time for the calls of service, community risk, pre fire plans, public education, etc.

There was a discussion regarding the Fire Department Impact fees. Based on level of service. Staffing is a big question, with the growth in Mountain Home staffing is a concern. They had a few ideas, one would be a main station where they could work on housing, and the other would be a substation where they could take in a lot of the growth. The main area of concern is the Southwest area due to all the growth. Currently we have 3 stations where when they get dispatched out the firefighters leave their homes and then go to a station closet to them. Which cuts time into the response time. Having a station that would house firefighters would help. Currently they are looking at expanding Fire Station 1 up so they could house firefighters.

GENERAL BOARD DISCUSSION:

*Discussion-Open Discussion

There was a discussion voting for vice chairperson. Teran Mitchell nominated Kelly McCormick to be the Vice Chairperson if she was willing to take on the role. Kelly McCormick accepted the role. Chairman Brendan McCarthy second, the nomination. The vote goes as follows: Marshall Carruthers; aye, Kelly McCormick; aye, Teran Mitchell; aye, and Brendan McCarthy; aye. The vote passed by a unanimous vote.

There was a discussion regarding the recommendation that the Impact Fee Advisory Committee needs to write to give to the city council. This is just a recommendation to the city council on why the city should or should not start charging for EMS on behalf of Elmore County. The Impact Fee Committee can reach out to Legal Counsel and ask questions but cannot talk amongst each other. The quicker they get the written commits the faster Legal Counsel can get the answer together.

There was a discussion regarding the Elmore County CIP. Some committee members were very upset regarding the meeting that was set up for Elmore County Alan Roberts with EMS to come back and answer questions and no one from the county showed up. The wrong date was written down. Alan Roberts scheduled currently scheduled to come back on April 7th, 2025, at 5 P.M.


SET DATE FOR NEXT MEETING:

April 7th, 2025, at 5:00 P.M.

ADJOURN:

Kelly McCormick motioned to adjourn; Teran Mitchell seconded the motion. All in favor; aye. The motion passed unanimously.

There being no further business to come before the Committee, the meeting was adjourned at 8:49 P.M.


Chair