

MINUTES FROM THE AIRPORT ADVISORY COMMITTEE MEETING  
HELD ON NOVEMBER 17, 2020, AT 7:00 P.M.

**MEMBERS PRESENT:** Ian Morcott, Tom Hoegg, Justin Page, Paul Hibbard, Rob Karren. AJ Lewis and Tom Hoegg appeared by phone.

**MEMBERS ABSENT:**

**REPRESENTATIVES:** Ted Thompson – Airport Manager; Toby Epler – JUB Engineers, Inc.  
Mike McCain - Councilman

**GUESTS:**

**TRANSCRIBER:** Alexa Vork

**MINUTES:**

Ian Morcott made a motion to approve the minutes from the October 20, 2020 meeting. Tom Hoegg seconded the motion. All in favor, motion carried.

**RECOGNIZE PERSONS IN THE AUDIENCE:**

**OLD BUSINESS**

**FAA Funding and Projects**

Toby said there would be a meeting scheduled about this item and more info to follow. Carry forward.

**Discussion/Decision on Proposed Fuel Flowage Fees**

The Committee said it was not important to talk about this until they had decided on a fuel system moving forward. Carry forward.

**Ordinance Review**

There was no ordinance discussion at that time. Carry forward.

**Strategic Planning**

This item was not taken up. Carry forward.

**Airport District Creation**

AJ said he was still talking with Brock Cherry, Community Development Director but there was nothing new at this time. Carry forward.

**NEW BUSINESS**

**RFQ FOR AIRPORT MANAGER & FUEL SYSTEM OPTIONS**

The Committee discussed going out for an RFQ for an Airport Manager and decided to provide the Council with a recommendation and options for either a part-time or a full-time Airport Manager. AJ said they were trying to figure out if it was best to combine the fuel system with the Airport Manager job. He said if the Airport Manager was responsible for the equipment the City would hire someone to do a portion of the Airport Manager duties, and that person would be responsible for buying and selling fuel on the Airfield and take responsibility for testing, certification and insurance among other things. Or would it make more sense for the City to purchase the equipment and hire a part-time Airport Manager

out weekly to check the tanks. He said the Council is looking for everyone's opinion on what they think would work best.

The Committee discussed and came up with options for the City Council to look over for either a part-time or full-time Airport Manager, and Fuel System Options.

**GENERAL COMMITTEE DISCUSSION**

**AGENDA SET FOR NEXT MEETING**

**ADJOURN**

There being no further business to come before the committee, Tom Hoegg made a motion to adjourn the meeting. Ian Morcott seconded the motion. All in favor and the meeting was adjourned at 7:54 P.M.

  
Chair

**AGENDA ITEMS FOR DECEMBER 15, 2020 MEETING**

**OLD BUSINESS**

- FAA Funding and Projects
- Discussion/Decision on Proposed Fuel Flowage Fees
- Ordinance Review
- Strategic Planning
- Airport District Creation

**NEW BUSINESS**