



**MINUTES OF THE PLANNING AND ZONING COMMISSION REGULAR MEETING
CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO**

Live Stream Viewing:

<https://www.youtube.com/c/MountainHomeIdaho>

Tuesday, November 18th, 2025, at 5:30 PM

ESTABLISH A QUORUM

Chairperson Kristopher Wallaert noted a quorum present and called the November 18, 2025, Regular Meeting of the Planning and Zoning Commission to order. Attending were Planning and Zoning Commission Members, William Roeder, Rob McCormick, and Kristopher Wallaert.

Commission Members Erika Pedroza and Cristina Drake were not in attendance.

Staff members attending were Senior City Planner Brenda Ellis.

MINUTES

*October 21, 2025

Commission Member Rob McCormick made a motion to approve October 21st, 2025, minutes. Commission Member William Roeder seconded the motion. All in favor; aye. The motion passed by a unanimous vote.

RECOGNIZING PERSONS NOT ON THE AGENDA

*None

CONFLICT OF INTEREST DECLARATION

* Does any Commissioner, Commissioner's employer, or Commissioner's family member have an economic interest in any matter on the agenda? (Idaho Code 67-6506) - None

* Have any Commissioners received communications or engaged in discussions regarding matters on this agenda outside of this meeting? – *None

PUBLIC HEARING AND ACTION

***Action Item – Annex and Zone to C-4 Heavy Commercial – 1125 Airbase Road – Gisela Light.**

A request by Gisela Light to Annex and to Zone to C-4 (Heavy Commercial) a parcel of land totaling approximately 1.095 acres. The applicant is seeking annexation to connect to City services of water. The parcel contains a single-family dwelling and multiple accessory structures. The parcel of land is located at 1125 Airbase Road, Mountain Home, ID, 83647. (RP03S06E352540) (PZ-25-35)

Public Hearing Open

Public Hearing Closed

Commission Member William Roeder motioned to approve PZ-25-35 the request to approve Annex and Zone. Commission Member Rob McCormick seconded the motion. The vote goes as follows; Commission Member McCormick; aye, Commission Member Roeder; aye, and Chairman Wallaert; aye. The motion passed by a unanimous vote.

NEW BUSINESS

*None

OLD BUSINESS

Action Item – Findings of Fact - Conditional Use Permit – Drive up Window - Julie Buckley – 1410 American Legion Boulevard

A request for a Conditional Use Permit, by Julie Buckley the owner of the property 1410 American Legion located in the C-3 General Business Zone. Julie Buckley is requesting for approval of a Conditional Use Permit for a Drive-up Window. (RPA3S06E252160) (PZ-25-31)

Commission Member William Roeder motioned to approve PZ-25-31 the request to approve the Finding of Facts for a conditional use permit. Commission Member Rob McCormick seconded the motion. All in favor; aye. The motion passed by a unanimous vote.

DEPARTMENT HEAD ITEMS

- * Monthly Building Permit Report – October 2025
- *Monthly Code Enforcement Report – October 2025
- *Monthly GIS Report – October 2025

ITEMS REQUESTED BY COMMISSIONERS/STAFF

*None

ADJOURN

Chairperson Kristopher Wallaert adjourned the meeting at 5:37 p.m.



Chair