

MINUTES OF THE REGULAR MEETING OF THE
COUNCIL OF THE CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO,
HELD ON JULY 8TH, 2025, AT 5:00 P.M.
AT MOUNTAIN HOME CITY HALL CHAMBERS
MOUNTAIN HOME, IDAHO

- 22408 CALL MEETING TO ORDER/ESTABLISH A QUORUM
- 22408 RECOGNIZING PERSONS IN THE AUDIENCE
- 22408 CONFLICT OF INTEREST DECLARATION
Has any Council Member received information pertaining to, or otherwise had any contact with any person regarding any items on this City Council agenda? If so, please set forth the nature of the contact.
- 22408 CONSENT AGENDA – All matters listed within this Consent Agenda section require formal Council action, but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motion a Council member or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda. ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.
- A. Approval acceptance of minutes:
 - a. Impact Fee Advisory Committee – May 8, 2025
 - b. Regular City Council Meeting- June 24, 2025
 - B. Bills from 6/25/2025 to 7/8/2025 in the amount of \$712,367.74
 - C. Payroll for the period ending 5/22/2025 to 6/21/2025 in the amount of \$825,788.80
- 22408 OLD BUSINESS
1) Action Item: Deliberation/Decision regarding dispatch agreement with Elmore County.
- 22409 NEW BUSINESS
1) Items removed from Consent Agenda
1) Action Item: Deliberation/Decision regarding refunds pertaining to donated season golf passes.
- 22410 FINAL COMMENTS
- 22410 EXECUTIVE SESSION
1) Pursuant to Idaho Code Section 74-206(1)(f) –to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation or controversies not yet being litigated but imminently likely to be litigated.
- 22411 ADJOURN

MINUTES OF THE REGULAR MEETING OF THE
COUNCIL OF THE CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO,
HELD ON JULY 8TH, 2025, AT 5:00 P.M.

The Council of the City of Mountain Home, Elmore County, Idaho, met at the Mountain Home City Hall Chambers, 160 South 3rd East, Mountain Home, Idaho on July 8th, 2025. A quorum was established with Councilwoman Garvey, Councilwoman Wirkkala, Councilman Brennan, Councilman Harjo and Mayor Sykes being present.

RECOGNIZING PERSONS IN THE AUDIENCE

- Terri Manduca came forward to read a letter she had written regarding Hubble Homes and Fiber LID #1 on behalf of a client. She stated that Hubble Homes had paid a fee of \$1,195 for fiber installation, yet the homeowner later received an assessment for \$3,229.67. She wanted to know why it appeared that the City was collecting fiber fees twice. She also asked if, when Mayor Sykes spoke at the Elmore County Housing Summit the following week, he would provide information and guidance to the realtors in attendance.

CONFLICT OF INTEREST DECLARATION

Has any Council Member received information pertaining to, or otherwise had any contact with any person regarding any items on this City Council agenda? If so, please set forth the nature of the contact.

- No Council members had anything to declare.

CONSENT AGENDA

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Councilwoman Wirkkala asked about the meeting minutes of the Impact Fee Advisory Committee. Under future agenda topics for August, it stated that the DIFAC's request to join the City Council meeting with Keller was denied, and she wanted to know why it had been denied.

No one appeared to know anything about this.

Councilwoman Wirkkala went on to say that she had spoken with a member of the committee, who said the January request had been denied and that they were under the impression they were not allowed to attend any meetings. She continued by saying that if that was not the case, she would like to request that the City Impact Fee Committee be invited to attend the August meeting with Keller.

Councilman Brennan made a motion to pass the Consent Agenda as printed. Councilman Harjo seconded the motion. The vote goes as follows: Councilman Harjo; aye, Councilwoman Wirkkala; aye, Councilman Brennan; aye, Councilwoman Garvey; aye. The motion passed by a unanimous vote.

OLD BUSINESS

- 1) Action Item: Deliberation/Decision regarding dispatch agreement with Elmore County.

Tiffany Belt, City Clerk, addressed Councilman Brennan to apologize, explaining that as she listened to the exchange between him and Paul Fitzer, the City Attorney, regarding the verbiage, she wasn't sure if she had captured it correctly. She added that if it was incorrect, she would gladly make the necessary edits.

Councilman Brennan said that he thought it was fine except he asked if "party" could be updated to "parties". He said that he thought it would meet the intent.

Mayor Sykes asked if the rest of the Council is good with the rest of it.

Councilman Harjo made a motion to approve deliberation/decision regarding the dispatch Council Minutes – July 8, 2025

agreement with Elmore County with the edit requested by Councilman Brennan. Councilwoman Wirkkala seconded the motion. The vote goes as follows: Councilwoman Garvey; aye, Councilman Brennan; aye, Councilwoman Wirkkala; aye, Councilman Harjo; aye. The motion passed by a unanimous vote.

Councilman Brennan asked, before moving on to the next topic, if there had been any conversation with the Sherrif over the agreement before it goes to County Commissioners.

Tiffany Belt said that they had previously had dialogue with him and that there had been no issues with the edits that were made. However, he had not seen it since one sentence was added to paragraph 17. She said she could email it to him, along with everyone else at the County.

NEW BUSINESS

1) Items removed from the Consent Agenda

There were no Items removed from the Consent Agenda for consideration.

2) Action Item: Deliberation/Decision regarding refunds pertaining to donated season golf passes.

Mayor Sykes said that he had a conflict of interest on this one. He said that he needed the Council's blessing on refunding or not refunding.

Councilman Brennan said that he appreciated the memo from Paula Szafranski, City Treasurer. He went on to say that, as he understood it, the Women's Golf League had self-donated a season pass and that the donation had not come from the City of Mountain Home. He further explained that the person who won the donation already had a golf pass and was now requesting a cash refund.

Mayor Sykes said that, for as long as he could remember, the Ladies Association was the only group that received a donated pass from the City. He went on to explain that the Council had changed the policy because everyone began requesting a season pass, but the Ladies Association had been grandfathered in.

Councilman Brennan asked that if the City had donated the pass, where was the record of the donation or who had authorized it. He noted that under TJ, as a City employee in the past years, had donated it, but currently, there was no City employee who had made such a donation.

Mayor Sykes called Terri Manduca forward to have a discussion with the Council.

Councilman Brennan said that he did not see where there was a record of a pass being donated this season as TJ was no longer a City employee.

Councilwoman Garvey said that part of the City Hall budget showed Golf Course Rounds Donated, Line Item 14-61-10, and she asked if that was part of it.

Councilman Brennan said that if there was a record of this pass being bought and donated, it did not seem appropriate to ask for cash back for something that wasn't paid for.

Councilman Harjo asked if the certificate said it holds a cash value or not.

Tiffany Belt stated that this had been ongoing for decades, regardless of whether TJ or other City staff were involved, the Women's Association/Ladies League had always been gifted a pass to raffle for course improvements. She further explained that a previous City Council had discontinued the donation of season passes and instead approved only greens fees, which staff could track annually as part of the budget. She added that this one-off exception is the only one that exists for this association.

Mayor Sykes asked whether the golfer in question had come in to purchase their season pass and was now requesting a refund for it.

Tiffany Belt said that the pass had been paid for in cash and that any refund would be a prorated amount.

There was a discussion about including a line item for this donation in the future so that it could be properly tracked.

Tiffany Belt suggested that the Ladies Association have the certificate printed at City Hall annually, if that could be arranged. She stated that she believed the reimbursement should not apply to the current year, but rather to the following golf season, for example, auctioning off a 2026 season pass in 2025. She added that this was not the first time a prorated adjustment had been made for someone who won that pass.

Councilman Harjo asked Tiffany Belt if she thought applying this logic to this specific instance would work for us to apply to the next golf season, that way it could still be accounted for in the upcoming budget.

Tiffany Belt said that she did believe that, and that the requester who won the pass would likely be fine, although she had asked to be reimbursed and offered to call her to ask. She also noted that if season pass rates were raised, the City would be absorbing the difference.

Councilman Brennan said that his request was to let the citizen keep the donation and, on the next agenda, ask the Council for permission to donate a \$700 voucher for the 2026 season, which she could keep for the next golf season if the Council approved it.

Paula Szafranski said it would be easier on the accounting side, if the Women's Association would notify City staff of who won and not the person coming in, to keep it official.

Tiffany Belt stated that she understood the importance of the dollar amount but explained that if the fees increased, as they usually do annually, awarding only \$700 would mean that next year's pass wouldn't cover the full cost. She added that if it's a season pass, then it should remain a full season pass regardless of fee changes.

Councilman Brennan stated that's what he meant, regardless of the value, it would be for a season pass.

Councilman Brennan made a motion to add an action item on the next City council meeting agenda for Golf Course season pass donation approval and the terms to be specified by the Council at that time. Councilman Harjo seconded the motion. The vote goes as follows: Councilman Brennan; aye, Councilwoman Wirkkala; aye, Councilwoman Garvey; aye, Councilman Harjo; aye. The motion passed with a unanimous vote.

FINAL COMMENTS

Mayor Sykes said that everyone that had a hand in the fireworks crushed it, it was a phenomenal show and thank you!

Councilwoman Wirkkala and Tiffany Belt discussed if TNR was going to be on the next agenda and it was determined that they were still waiting on Legal to go through code.

Councilman Harjo stated that some of that fell on him as he had not had the time to catch up with Legal, Police Department staff and Animal Control staff to get some of the language ready for presentation but it was being actively worked on.

Councilman Brennan said that regarding Terri Manduca's public comment, he did not know the answers, but he would like to. He asked the Mayor to follow up with her and let the Council know the answers.

Councilman Harjo said that a memo had been received from the Mountain Home Police Department, and he wanted to ensure it was noted that there was a request to reallocate \$31,452.75 from the unused Motorola records management system funds to combine with the already allocated \$15,726 in the lease purchase line item for the Axon Taser lease payoff, in order to pay it off early. He asked if this needed to be presented as an action item.

Paula Szafranski said that the auditors would question it if it was not presented as such.

EXECUTIVE SESSION

1) Pursuant to Idaho Code Section 74-206(1)(f) – to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation or controversies not yet being litigated but imminently likely to be litigated.

Councilman Harjo made a motion to enter into Executive Session pursuant to Idaho Code Section 74-206(1)(f). Councilwoman Wirkkala seconded the motion. The vote goes as follows: Councilman Harjo; aye, Councilwoman Wirkkala; aye, Councilwoman Garvey; aye, Councilman Brennan; aye. The motion passed by a unanimous vote.

The Council went into Executive Session at 5:26 P.M.

The Council came out of Executive Session at 6:34 P.M.

ADJOURN

There being no further business to come before the Council, the meeting was adjourned at 6:34 P.M. by orders from Mayor Sykes.



Rich Sykes, Mayor

ATTEST:

Tiffany Belt, City Clerk