



Mountain Home Parks & Recreation

Instructor Sportsites Login Guide

Using this tool will give you access to your class/program participant list.

Start by using this website: <https://mountainhome.sportsiteslabs.com>

For your login information:

Email: Use your email address that was given to us at Parks & Rec or the one you used to sign up in for Sportsites. You may already have an account set up use your email and password log in, please do not create another account. Call us at Parks and Rec to get your account information if needed, (208)587-2112.

Password: If Parks & Rec created your account your password is 123456, if you created your own account please use the password you created.

The screenshot shows the website's header with the Mountain Home logo and a navigation bar. Below the navigation bar is a 'Log In' section with input fields for 'Email address' and 'Password', a 'Remember me' checkbox, and a 'Sign In' button. To the right of the login section is a table titled 'Adult Classes' with columns for 'Activity' and 'Description'. The table lists several classes, including 'Fitness', 'Life on the Run', 'Arts & Crafts', 'Wreath and Bow Class', and 'Basic Auto 101'. A blue arrow points to the 'Sign In' button.

From your profile page select **My Activities** from the top navigation bar, then from the **Family Member** drop down tab select yourself, from the **Type** drop down tab, select the type of activity you are instructing, from the Activity drop down tab, select the title of your program.

The screenshot shows the website's header with the Mountain Home logo and a navigation bar. Below the navigation bar is a 'My Activities' section with a dropdown menu for 'Activities' and a 'Select...' dropdown. The 'Activities' dropdown is open, showing 'Adult Classes' selected. A blue arrow points to the 'My Activities' tab in the navigation bar.

Once you are in this page you will be able to view the participant list for your activity/program.

The screenshot shows a web browser window with the URL <https://mountainhome.sportsiteslabs.com/player#MyAct>. The page header includes the Mountain Home logo and navigation links: Registrations Home, My Activities, My Calendar, My Purchases, and Shopping Cart. The user is logged in as Tiffany. A sidebar menu on the left lists various activity categories. The main content area displays filters for Family Members (Tiffany Belt), Type (Class), and Activity (Pound Punch Cards). The title of the page is "Pound Punch Cards (8 Classes/ 9th Class FREE) : Teachers". Below the title are two tabs: "Students" and "Schedule". A table lists the teachers:

	Name	Email
	Lori Bott	*****
	Tiffany Belt	*****

A green "Refresh" button is located at the bottom left of the page.

Thank you again for teaching or instructing your classes, and feel free to contact us with any questions!