

MINUTES FROM THE AIRPORT ADVISORY COMMITTEE
SPECIAL MEETING
HELD ON AUGUST 25, 2025, AT 6:00 P.M.

MEMBERS PRESENT: Ian Morcott, AJ Lewis, Richard Buxton, William James, Martin Pike

MEMBERS ABSENT: Paul Hibbard, Steve Mulberry

REPRESENTATIVES: Chris Curtis – Public Works Director; Tom Hoegg – Airport Manager; Councilwoman Wirkkala, Councilman Harjo; Toby – JUB Engineers; Dale King – Economic Development Director

GUESTS:

TRANSCRIBER: Amy Pearson

NEW BUSINESS

Discussion/Decision on Radio Frequency Recommendation – Action Item

AJ recapped the UNICOM Frequency Change Briefing Sheet that he created and had sent to all members for their review prior to the meeting. He said that he would like to note that you will never be able to mitigate aviation risk to zero. AJ confirmed with all members that he accurately reflected everyone's notes and perspectives that were sent to him and that no changes were necessary.

Ian thought the committee should make a recommendation to council. AJ reiterated that it was decided at the last meeting to present both sides to council for their decision since this committee would not be able to agree on a recommendation. Even if they did, it would just continue to be brought up by members or citizens, so the best course of action is to prepare a presentation for council and let them decide what avenue they want to pursue.

After open dialogue AJ asked both council members if they had a preference on how the information was presented. Councilman Harjo said they are normally presented with a number of alternatives, usually including relative price, pros and cons, drawbacks, and timeline to implement. He said if he had any recommendation, regardless of content, he would suggest providing clear and concise data, both contrasting views that support or oppose, and then what the associated costs may be. He added that visual aides are always helpful along with printouts that can be included in the council packet, not just conversation.

It was decided that AJ would give the general presentation and have two additional committee members present each side of the discussion. Councilwoman Wirkkala requested that someone also clarify the AWOS and ASOS options, because it is her understanding that will only solve half of the problem. At this time Toby clarified that there is not a current grant submission for an AWOS.

AJ made a motion to take the outline that he created put it into a presentation for the city council, with the draft submitted to Tiffany by the 16th of September, for presentation to City Council on the 23rd of September. Richard seconded the motion. All in favor, motion carried.

Martin said he would volunteer to attend the council meeting as one of the representatives pending confirmation of his schedule.

ADJOURN

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There being no further business to come before the committee, the meeting was adjourned at 6:23 p.m.


Chair