

MINUTES FROM THE AIRPORT ADVISORY COMMITTEE MEETING  
HELD ON SEPTEMBER 15, 2020, AT 7:00 P.M.

**MEMBERS PRESENT:** Ian Morcott, Tom Hoegg, AJ Lewis, Justin Page, Paul Hibbard, Rob Karren

**MEMBERS ABSENT:** Martin Pike

**REPRESENTATIVES:** Councilman McCain; Rich Urquidi – Public Works Director; Ted Thompson – Airport Manager; Toby Epler – JUB Engineers, Inc.; Mayor Sykes in at 7:33 p.m.

**GUESTS:**

**TRANSCRIBER:** Amy Pearson

**MINUTES:**

Ian Morcott made a motion to approve the minutes from the August 18, 2020 meeting. Tom Hoegg seconded the motion. All in favor, motion carried.

**RECOGNIZE PERSONS IN THE AUDIENCE:**

**OLD BUSINESS**

**FAA Funding and Projects**

Toby said approximately the first week of October they would finish the second coat of paint and do the reflective portion. They will need to close the runway for one day. Carry forward.

**Discussion/Decision on Proposed Fuel Flowage Fees**

No updates pending City Council guidance. Mr. Urquidi will contact the mayor to arrange for another work session with the committee. Carry forward.

**Ordinance Review**

Mr. Urquidi drafted a sample ordinance that simplifies the ordinance from 21 items to two that will be codified and then has an Airport Rules and Regulations; Minimum Standards document that will be set by resolution. Mr. Urquidi also read a sample hangar notice form that he would like to implement informing hangar owners of the rules for items stored within the hangars according to FAA regulations. Tom said that he had the updated memo from the FAA and he would forward it to Mr. Urquidi. Mr. Urquidi will complete both these documents and bring them to the next meeting. Carry forward.

**Strategic Planning**

There was an extensive open dialogue regarding several areas of the airport from tie down and fuel flowage fees, hangars, parking on the ramp, BLM and infrastructure. Paul suggested that the committee have work sessions where members could openly discuss strategic planning, projects and ideas for the airport. AJ has been working on a hangar build proposal to present to the committee once he has more information. Justin is working on a plan for flight schools and to modernize the terminal building to also bring forward to the committee once he has more information. Paul would like to see this type of work taking place in work sessions so that everyone can have input and help develop the plans as a group to maximize on everyone's knowledge and resources. Once AJ and Justin have the basic information, they plan on presenting it to the committee for open discussion. Paul would like to see more open dialogue on who is working on what projects from the beginning so that two people don't inadvertently end up

working on the same project wasting people's time and energy and to also prioritize projects for the committee. The group agreed to communicate more openly with each other via email if work sessions were not scheduled. Carry forward.

## **NEW BUSINESS**

### **Airport District Creation**

AJ, Ted, Ian, Martin and Mr. Urquidi met with Brock Cherry in regard to developing an Airport District, which essentially protects the airport and defines what can be built out there, how it can be built and what can be built around the airport. Brock said that he would develop it for us as he has experience from developing Twin Falls' Airport District. What he needs is for the committee to start gathering a list of the type of activities that we would like to include or exclude at the airport. AJ asked everyone to start thinking about it and email their ideas no later than September 30<sup>th</sup> to him and then he can get the information to Brock so that Brock can move forward. Carry forward.

### **Charter Flight Feasibility**

AJ wanted to get the general consensus of the committee to see if a charter flight/air taxi service at the airport was feasible and worth pursuing. The committee and Toby all discussed this and based on the amount of annual paying customers that are required, approximately 2,500, and the cost of the infrastructure alone, all agreed that this is not feasible at this point. Item closed.

### **Fiber on the Airport**

Mr. Urquidi suggested listing this under projects when they start discussing infrastructure. Item closed.

## **GENERAL COMMITTEE DISCUSSION**

Councilman McCain thanked the committee for their time and work.

## **AGENDA SET FOR NEXT MEETING**

### **ADJOURN**

There being no further business to come before the committee, Ian Morcott made a motion to adjourn the meeting. Paul Hibbard seconded the motion. All in favor and the meeting was adjourned at 8:02 P.M.

  
Chair

## **AGENDA ITEMS FOR OCTOBER 20, 2020 MEETING**

### **OLD BUSINESS**

FAA Funding and Projects  
Discussion/Decision on Proposed Fuel Flowage Fees  
Ordinance Review  
Strategic Planning  
Airport District Creation

### **NEW BUSINESS**