

MINUTES FROM THE IMPACT FEE ADVISORY COMMITTEE REGULAR MEETING
HELD ON April 7, 2025, AT 5:00 P.M.

MEMBERS PRESENT: Teran Mitchell, Brendan McCarthy, Marshall Carruthers, Kelly McCormick, and Ray Liercke.

MEMBERS ABSENT: None

CITY STAFF PRESENT: Brenda Ellis, Nicole Coffey, and legal counsel Geoff Schroeder.

TRANSCRIBER: Nicole Coffey

CALL MEETING TO ORDER/ESTABLISH QUORUM

Brendon McCarthy called the meeting to order.

MINUTES:

*Action Item - March 13, 2025

Kelly McCormick motioned to approve the minutes for March 13, 2025, Ray Liercke second the motion. The vote goes as follow: Ray Liercke; aye, Teran Mitchell; aye, Kelly McCormick; aye, Marshall Carruthers; aye, and Chairperson Brendan McCarthy; aye. The motion passed unanimously.

RECOGNIZE PERSONS IN THE AUDIENCE:

*None

OLD BUSINESS:

* Discussion/Action Item

Committee to meet with Elmore County.

Further discussion regarding Elmore County Capital Improvement Plan for EMS.

*Discussion/decision-Action Item on findings and recommendations to render written report to the City Council regarding adoption or amendment of Elmore County Capital Improvement Plan.

Alan Roberts with the Elmore County EMS attended the meeting to speak on behalf of Elmore County about the EMS impact fee.

There was a discussion regarding the day-to-day operations for the EMS crew and if the county has read over the state law what the city and county impact fee committee is entitled to. Elmore County took over the ambulance depart back in 2019 before it was run by the hospital. That's when Alan was brought on board to take over the operations for ambulance, rescue, and emergency services. The staffing is the same now on crew wise then it was in 2019. Two (2) full time crews in Mountain Home, a full-time crew in Glenns Ferry, and a full-time employee/unit in Pine. They have a QRU Quick Response Unit in Prairie and Atlanta. That is the coverage for all of Elmore County. The station is set up for two (2) first response units here in Mountain Home. With Mountain Home growing quickly the response times to get to some areas take

longer. The West side is the main concern depending on the time of day it could take longer to get to an emergency. A station on the West side of town would be a great location to cut the response time down on that side of town. For the state laws and codes Alan relies on the attorneys to make sure that what they are asking for regarding impact fee spending is correct.

There was a discussion regarding growth and the numbers given in the county's CIP. Are the numbers correct that were provided? They county provided in the CIP high numbers that seem inadequate. The planner that created the CIP for the county was not basing the numbers off of the response time its is based off of numbers of stations and pieces of equipment. The numbers for the population growth are an estimated amount.

There was a discussion regarding the number of calls for EMS. 70% of calls came from within the city limits of Mountain Home.

There was a discussion regarding Elmore County's CIP and concerns some impact fee committee members have with all cities included in it and not just Mountain Home. It would take a lot of time and effort to make a CIP just for the Mountain Home area. The county is asking the City of Mountain Home to adopt the county's CIP and start charging for the EMS impact fee. The reason is with the growth another station needs to be built for EMS.

There was a discussion regarding the Mayfield Springs development that was included in the CIP will be building and operating their own EMS building and funding it. That will not be a county EMS station.

There was a discussion regarding the city Impact Fee Advisory Board needing to provide written comment regarding the City of Mountain Home adopting the county's CIP for the collection of EMS impact fees with the city. The written comments will need to be written to the City of Mountain Home City Council stating their concerns if they have any and if they are in favor or against the change.

There was a discussion getting numbers of EMS regarding how many more calls has come in since 2019. This is a very time-consuming process. They do not have the manpower to do this.

There was a discussion regarding the response time for EMS if they did have a station on the West side.

There was a discussion regarding the road conditions.

There was a discussion regarding the proposed locations for the EMS building.

Teran Mitchell made a motion to have a meeting with the committee members to identify Items of concern or disagreement and file them jointly between the committee members. Kelly McCormick and Marshall Carruthers seconded the motion. The vote goes as follow: Marshall Curruthers; aye, Kelly McCormick; aye, Teran Mitchell; aye, Ray Liercke; aye, and Chairperson Brendan McCarthy; aye. The motion passed unanimously.

NEW BUSINESS:

*** Financial Statement 2023-2024**

There was a discussion regarding the budget summary. Why the Richard McKenna school and C2 Construction received a refund. Charter schools and public schools that has their own taxing district do not get charged impact fees which C2 Construction was charged for Richard McKenna.

Brendan McCarthy motioned to amend the agenda to make the Financial Statement as an action item to approve the financial statement per clerical error. Teran Mitchell seconded the motion. The vote goes as follow: Ray Leircke; aye, Teran Mitchell; aye, Kelly McCormick; aye, Marshall Curruthers; aye, and Chairperson Brendan McCarthy; aye. The motion passed unanimously.

Ray Liercke made a motion to approve the documents as printed. Teran Mitchell seconded the motion. The vote goes as follow: Marshall Curruthers; aye, Kelly McCormick; aye, Teran Mitchell; aye, Ray Liercke; aye, and Chairperson Brendan McCarthy; aye. The motion passed unanimously.

GENERAL BOARD DISCUSSION:

***Discussion-Open Discussion**

There was a discussion regarding the streets and would like Public Works Director to come back and talk about the asphalt machine.

Brendan McCarthy will reach out to the county to get dates to have a joint meeting with the county Impact Fee Advisory and also the city's Impact Fee Advisory then will reach out to the rest of the committee.

SET DATE FOR NEXT MEETING:

Marshall Curruthers made a motion to table this topic because the next meeting will be with the county, the meeting schedule will be based upon the information they need from the county. Teran Mitchell seconded the motion. The vote goes as follow: Ray Leircke; aye, Teran Mitchell; aye, Kelly McCormick; aye, Marshall Curruthers; aye, and Chairperson Brendan McCarthy; aye. The motion passed unanimously.

ADJOURN:

Kelly McCormick motioned to adjourn; Ray Lericke seconded the motion. All in favor; aye. The motion passed unanimously.

There being no further business to come before the Committee, the meeting was adjourned at 7:07 P.M.


Chair