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**MINUTES OF THE PLANNING AND ZONING COMMISSION REGULAR MEETING  
CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO**

December 2, 2020  
6:00 PM

**ESTABLISH A QUORUM**

Chairperson Topher Wallaert noted there was a quorum present and called the December 2, 2020, Regular Meeting of the Planning and Zoning Commission to order. Attending were Planning and Zoning Commission Members, Topher Wallaert, Nancy Brletic, Mark Sauerwald, Deedee Devol, Travis Eikeness and James Eskridge.

Commission Member Joe Harper, was absent as he resigned from the Commission.

Staff members attending were Community Development Director Brock Cherry, Public Works Director Richard Urquidi, and Administrative Assistant Brenda Ellis.

**MINUTES-**

**November 16, 2020**

Commission Member Nancy Brletic made a motion to approve the minutes for the Regular Planning and Zoning Commission Meeting held on November 16, 2020. Commission Member Deedee Devol seconded the motion. Vote is as follows: Commission Member Sauerwald; aye, Commission Member Brletic; aye, Commission Member Devol; aye, Commission Member Eikeness; aye and Commission Member Eskridge; aye. Motion passed by a unanimous vote.

**RECOGNIZING PERSONS NOT ON THE AGENDA - None**

**PUBLIC HEARING AND ACTION**

**\* Action Item-Discussion/Decision and request to sign– A request by The City of Mountain Home for a Conditional Use Permit to erect two (2) Public Signs (Community Information Signs) with 60 sq. ft. being an animated/message board to be located at the corner of East Jackson & Old Oregon Trail Highway and the corner of East 8<sup>th</sup> North & American Legion Boulevard (PZ20-0015).**

Community Development Director, Brock Cherry stated, "This is a request by the City for two Public Notice Signs. The sign code category is for Public/Quasi-public type signs. The definitions of the Code speak to community information signs. These signs are designed to be at entryways and to provide the public information about what is happening in the community. The two locations are off of East 8<sup>th</sup> North and American Legion Boulevard and West Jackson and Old U.S. 30."

There was discussion and clarification on, the location of the signs, that both signs will be freestanding signs as well as the design of the signs. Per Code a conditional use permit is required for these sign and the staff report points out the criteria for approval. The Comp. Plan does direct the City to designate and design entry way points. There was discussion regarding glare from the sign and it was stated that there is

no anticipated glare. The Commission discussed the issue of the signs needing to be in place before the December 15, 2020 deadline, that a conditional use permit is good for a year and an extension can be granted before the end of the year. There is a deadline for grants funds needing to be utilized by December 15, 2020 and those funds will be used for the sign on Jackson. The roundabout will also be done using grant funds and that grant application will be submitted before Christmas. There was discussion regarding ITD, the traffic circle itself and the signs directional facing. There was discussion regarding the newly passed ordinance allowing animated signs. There was additional discussion regarding the cost of the signs, maintenance of the sign and who has control of the sign display messages. This sign will be used for Civic and City matters and no advertising. There was concern as to the safety of drivers with the sign being placed in the roundabout with concern of it being a distraction. There was discussion on how to make a motion with regard to the signs as there was concern regarding the sign placement location in the roundabout due to safety. There was discussion regarding ITD and the need for ITD approval.

Public Hearing Open

Public Hearing Closed

There was a malfunction of the equipment at the 26 minute mark and the remainder of the meeting was not recorded.

Commission Member Nancy Brletic made a motion to recommend to the City Council to approval the request by The City of Mountain Home, for a Conditional Use Permit to erect two (2) Public Signs (Community Information Signs) with 60 sq/ ft. being an animated/message board to be located at the corner of East Jackson & Old Oregon Trail Highway and the corner of East 8<sup>th</sup> North & American Legion Boulevard contingent on ITD approval. Commission Member Travis Eikeness seconded the motion. Vote is as follows: Commission Member Sauerwald; aye, Commission Member Brletic; aye, Commission Member Devol; aye, Commission Member Eikeness; aye and Commission Member Eskridge; aye. Motion passed by a unanimous vote.

#### **NEW BUSINESS**

\*None

#### **OLD BUSINESS**

\*None

#### **DEPARTMENT HEAD ITEMS**

\*None

#### **ITEMS REQUESTED BY COMMISSION/STAFF**

\*None

#### **ADJOURN**

Chairman Topher Wallaert adjourned the meeting at 6:34 p.m.

Chair

